



development academy of the philippines

Center for Governance

(Center)

[2019] PROJECT ACCOMPLISHMENT REPORT

I. Project Information

Project Code: CPPMN

Project Title: Course on Basic Monitoring and Evaluation Batch 7

Project Start: April 30, 2019

Project End: June 30, 2019

Project Price: Php 538,650.00

Client Organization: NGAs, LGUs, SUCs and GOCCs

II. Project Team

Project Manager: Mardy S. Gonzales
Team Members: Kristine Ann C. Sindac
Angela Cyril C. Adivoso
Nikka Thea F. Cunom
Evelyn E. Morales

Supervising Fellow: Gilbert E. Lumantao
Consultants/ Resource Persons: Jesse T. David
Jansen M. Mayor
Peter Dan B. Baon
Engels C. Del Rosario
Jimmy Francis T. Schuck II
Emmanuel M. Fallaria

III. Project Details

Project Description:

The course aims to equip government employees with necessary skills and knowledge on monitoring and evaluation of programs and projects, and enable participants to assess programs and projects using various tools.

Project Objective:

- Articulate essential concepts and principles of Monitoring and Evaluation;
- Identify tools for conducting M&E that would help analyze the results of their programs and projects; and
- Prepare a monitoring and evaluation framework and plan.



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Focus Area: Monitoring and Evaluation (M&E)

Project Type: Training, Public Offering

Number of Participants: 42

Project Beneficiary:

1. Philippine Health Insurance Corporation (7)
2. Philippine Health Insurance Corporation – CAR (3)
3. Civil Aviation Authority of the Philippines (1)
4. Bases Conversion and Development Authority (1)
5. National Economic and Development Authority (2)
6. MSU - Tawi-Tawi College of Technology and Oceanography (2)
7. Department of Justice (1)
8. Department of Finance (2)
9. LGU- Plaridel Quezon (1)
10. Local Government Unit of Panay (1)
11. LGU - Bago City / City Planning and Development Office (2)
12. Camarines Norte State College (5)
13. Philippine Science Highschool - Central Visayas Campus (4)
14. Development Academy of the Philippines- Mindanao (1)
15. Development Academy of the Philippines (1)
16. Department of Science and Technology – PCIEERD (2)
17. Office on the Presidential Adviser on the Peace Process (1)
18. Public-Private Partnership Center of the Philippines (2)
19. Department of Budget and Management (1)
20. National Economic and Development Authority (2)

Regional Coverage: National

IV. Project Accomplishments

Key Activities Implemented

1. Project Mobilization and Preparation
 - Project Team Meeting
 - Invitation of Resource Persons and Preparation of Letter of Invitations (LOIs)
 - Coordination with the Resource Persons regarding the assigned session
 - Designing of Pre-test and Post- test
 - Preparation of course materials (e.g hand-outs, supplies, IDs, food, etc.)
 - Marketing of the course
2. Project Implementation
 - Conduct of Training Course
3. Project Closure
 - Project Accomplishment Report
 - Training Report

Major Outputs: Training Report



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Project Impact:

- Improvement on the level of awareness and knowledge of the participants regarding monitoring and evaluation; and
- Enhanced participants' capacity in preparing logical framework and m&e plan, which employ appropriate analysis and other methods.

Lessons Learned:

- In the event that an RP fails to come during the assigned session, Project team should secure a copy of all the RPs presentation before the start of the training and Supervising Fellow or Project Manager should be familiar with each session for them to be ready to discuss in case of any emergency on the part of the RP.
- There are positive feedback from the participants on the PRO's initiative to implement an environmental and health-friendly event, hence, project team should be more passionate on how this initiative can be improved.

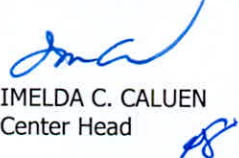
V. Attachments

- Summary of Evaluation for the Course and the Resource Person
- One point lesson

Prepared by:


MARDY S. GONZALES
Project Manager



Noted / Approved by:


IMELDA C. CALUEN
Center Head

Notes:

1. Project details on Section I-III can be generated thru PMIS based on PMs Inputs.
2. Project Managers are required to accomplish Section IV & provide Section V to reflect results of project implementation
3. Project Managers can update/adjust the pre-filled sections(I-III) based on actual data

ONE-POINT LESSON

Project	Course on Advanced Monitoring and Evaluation
Prepared by	Kristine Ann Sindac 
Noted by	Imelda C. Caluen 
Center	Center for Governance
Date Prepared:	July 3, 2019
File number	

Subject/Activity: Submission of Evaluation Forms

Actual Date (if applicable): June 7, 2019

What happened? (State the problem and what was done)	What should have been done? (Recommended corrective and preventive action)
<p>Problem:</p> <p>A resource person failed to come for the assigned session due to accident</p> <p>What was done?</p> <ul style="list-style-type: none"> • The project team retrieved the RP's previous material/PowerPoint presentation • Dir. Gilbert E. Lumantao took over the session. 	<ul style="list-style-type: none"> • Project team should secure a copy of all the presentation materials of the RPs before the conduct of the training. • Supervising Fellow or Project Manager should always be around and should familiarize each session for them to be ready to discuss the session in case of emergency.