

Center for Governance

(Center)

[2020] PROJECT ACCOMPLISHMENT REPORT**I. Project Information**

Project Code: CPRAU

Project Title: Training for the Philippine Ports Authority on Effective Leadership and Governance

Project Start: 14 September 2020

Project End: 31 December 2020

Project Price: P 2,155,440.00

Client Organization: Philippine Ports Authority (PPA)

II. Project Team

Project Manager: Rocio Isabel R. Paloma

Team Members: Ma. Czarina Krisha De Leon, Kristine Ann C. Sindac,
Stephanie P. Azarcon, Elluz M. Macalinao, Evelyn E. Morales

Supervising Fellow: Gilbert E. Lumantao

Consultants/Resource Persons: Valeriano F. Mozo, Johann Carlos S. Barcena, Luz Jordana S. Jose,
Winnie Rose H. Encallado, Dennis S. Santiago, Tomas P. Africa,
Lizan Perante-Calina**III. Project Details**Project Description:

The Philippine Ports Authority (PPA), the principal agency responsible for the management and operations of public ports throughout the country, proactively addresses the needs of its stakeholders as part of its goal of providing world-class services and port facilities. To ensure this, the PPA has committed to provide its personnel with meaningful and gainful empowerment while creating a nurturing environment that promotes continuous learning and improvement through a series of Management Succession/Leadership courses offered by its Human Resource Management Department (HRMD).

To sustain its efforts on the improvement of its organizational performance by equipping, developing and enabling members of the leadership pipeline, the PPA once again seeks the assistance of DAP in conducting this year's "Training on Effective Leadership and Governance."

Project Objectives:

To address the limitations in conducting physical classes due to the current health situation, the "Training for the PPA on Effective Leadership and Governance" is an e-learning module, which combines live online lectures and coaching sessions with self-paced activities and workshops designed specifically to introduce new leadership concepts and approaches with emphasis on wise leadership as an enabler of effective governance.

At the end of the training, the participants are expected to:

- Enhance their understanding of innovation, governance and wise leadership;
- Nurture their wise leadership abilities;
- Co-create a practical solution to a challenging policy or governance issue in their organization.

Thrust Areas:

Project Type: Training

Regional Coverage: National Coverage

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IV. Project Accomplishments

Key Activities Implemented:

1. Conduct of Inception Activities
 - Mobilization of project team
 - Preliminary meeting between DAP and PPA for expected outputs, key deliverables, timeframe of implementation and responsibilities
2. Training Preparations
 - Review of previous training materials
 - Invitation of Resource Persons
 - Preparation of training materials: Online Training Guidebook, orientation materials, coordination with PPA and training tools for smooth training delivery
 - Online Faculty Meetings with Resource Persons regarding use of the G-Suite other matters pertaining to training delivery
3. Training Implementation
 - Conduct of training for four (4) batches from November 9 until December 18, 2020

Major Outputs:

- 1) Training design of the e-learning module on "Effective Leadership and Governance"
- 2) Four batches of training on "Effective Leadership and Governance"

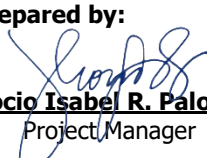
Lessons Learned:

- Google Meet is not an ideal platform to conduct online trainings due to its complicated nature. Most participants took longer time to learn how to use it. It would best to use Zoom as DAP's platform for online training programs and projects.
- MOA review and signing took longer than usual because of the new normal. While the project team may discuss with the client the anticipated delays which may result to delayed implementation of the training and spill over, the management needs to review the routing timeline of documents. Revisiting the routing system for MOA processing and implementing better measures would avoid potential implementation delays and project spill overs.
- Petty cash for MOA notarial fees and other anticipated expenses of the center must be ready on-hand to avoid having the Project Manager spend for notarial fees among others. This has happened to other projects as well.

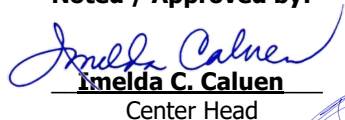
V. Attachments

1. Copies of four (4) Certificate of Project Deliverable Accepted and Certificate of Project Closure (to follow)
2. Participant List per batch (Batch 1, Batch 2 & 3, Batch 4)
3. Copies of RP Evaluation (to follow)
4. Copies of Training Evaluation per batch (to follow)

Prepared by:


Rocio Isabel R. Paloma
Project Manager

Noted / Approved by:


Imelda C. Caluen
Center Head