

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

APP-CSE 2023 FORM as of September 14, 2022

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: <u>DAP</u>	Agency Code/UACS: _____	Contact Person: <u>Rodel DV. Castillo</u>
Region: <u>NCR</u>	Organization Type: _____	Position: <u>Acting Director, Logistics Divi</u>
Address: <u>San Miguel Avenue, Ortigas, Pasig City</u>		E-mail: <u>castilor@dgp.edu.ph</u>
		Telephone/Mobile Nos: <u>631 21 42</u>

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	0	55	0	55	2,631.75	0	40	0	40	1,914.00	0	48	0	48	2,296.80	0	37	0	37	1,770.45	180	47.85	8,613.00	
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	30	20	25	75	24,791.25	20	20	25	65	21,485.75	0	30	0	30	9,916.50	0	30	0	30	9,916.50	200	330.55	66,110.00	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	40	0	0	40	1,316.40	0	20	0	20	658.20	20	0	0	20	658.20	20	0	0	20	658.20	100	32.91	3,291.00	
4	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	0	0	40	40	1,454.40	0	15	0	15	545.40	0	0	10	10	363.60	0	0	10	10	363.60	75	36.36	2,727.00	
5	60121534-ER-P01	ERASER, plastic/ rubber	piece	0	40	0	40	178.80	0	20	0	20	89.40	0	25	0	25	111.75	0	25	0	25	111.75	110	4.47	491.70	
6	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	150	150	150	450	9,990.00	200	250	200	650	14,430.00	200	200	200	600	13,320.00	100	150	100	350	7,770.00	2050	22.20	45,510.00	
7	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	200	200	200	600	13,320.00	200	200	200	600	13,320.00	200	200	200	600	13,320.00	100	100	100	300	6,660.00	2100	22.20	46,620.00	
8	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	100	50	100	250	5,550.00	100	50	100	250	5,550.00	100	50	50	200	4,440.00	50	50	50	150	3,330.00	850	22.20	18,870.00	
9	60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	30	0	30	4,836.00	30	0	0	30	4,836.00	0	20	0	20	3,224.00	0	16	0	16	2,579.20	96	161.20	15,475.20	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
10	45121517-OO-C02	DOCUMENT CAMERA, 8 MP	unit	0	3	0	3	70,870.80	0	3	0	3	70,870.80	0	3	0	3	70,870.80	0	3	0	3	70,870.80	12	23,623.60	283,483.20	
11	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00	
BATTERIES AND CELLS AND ACCESSORIES																											
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	0	200	0	200	4,098.00	0	200	0	200	4,098.00	200	0	0	200	4,098.00	0	200	0	200	4,098.00	800	20.49	16,392.00	
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	0	150	0	150	2,751.00	0	100	0	100	1,834.00	0	0	150	150	2,751.00	0	0	100	100	1,834.00	500	18.34	9,170.00	
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	30	0	0	30	2,886.00	0	0	30	30	2,886.00	0	30	0	30	2,886.00	0	30	0	30	2,886.00	120	96.20	11,544.00	
CLEANING EQUIPMENT AND SUPPLIES																											
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	0	80	0	80	6,531.20	80	0	0	80	6,531.20	0	80	0	80	6,531.20	0	0	80	80	6,531.20	320	81.64	26,124.80	
16	47131604-BR-S01	BROOM, Soft (Walls Tambo)	piece	0	50	0	50	6,812.00	10	0	0	10	1,362.40	10	0	0	10	1,362.40	0	10	0	10	1,362.40	80	136.24	10,899.20	
17	47131604-BR-T01	BROOM, Stick (Walls Ting-ting)	piece	0	50	0	50	1,139.00	0	50	0	50	1,139.00	0	10	0	10	227.80	10	0	0	10	227.80	120	22.78	2,733.60	

Item #	Item Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year																
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount								
18	47131829-1B-C01	CLEANER, Toilet bowl and Urinal, 900ml, - 1000ml	bottle	0	10	0	10	416.00	0	5	0	5	208.00	0	10	0	10	416.00	0	0	0	0	0	0	0	0	0	25	41.60	1,040.00			
19	47131895-C-001	CLEANER, Scouring Powder, 350g	can	0	10	0	10	239.20	0	10	0	10	239.20	0	10	0	10	239.20	10	0	0	0	0	0	0	0	0	10	239.20	40	23.92	956.80	
20	47131811-0E-002	DETERGENT BAR, 140g as packed	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00		
21	47131811-0E-003	DETERGENT POWDER, all purpose, 1kg	packet	0	20	0	20	1,081.60	0	0	0	15	811.20	0	15	0	15	811.20	0	0	0	0	0	0	0	0	0	15	811.20	65	54.08	3,515.20	
22	47131803-05-001	DISINFECTANT SPRAY, Aerosol type, 400g	can	0	100	0	100	13,989.00	0	100	0	100	13,989.00	0	100	0	100	13,989.00	0	100	0	100	0	100	0	100	0	100	13,989.00	400	139.89	55,956.00	
23	47131601-00-001	DUST PAN, rigid non-breakable plastic	piece	0	0	0	10	276.40	0	0	0	10	276.40	0	0	0	10	276.40	0	0	0	0	0	0	0	0	0	10	276.40	40	27.64	1,105.60	
24	47131802-FM-002	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
25	47131809-FC-001	FURNITURE CLEANER, Aerosol type, 300ml	can	0	36	0	36	4,324.32	0	36	0	36	4,324.32	0	0	0	0	30	3,603.60	0	0	0	0	0	0	0	0	30	3,603.60	132	128.12	15,655.84	
26	73101612-4S-011	LIQUID HAND SOAP, 500ml	bottle	0	30	0	30	1,288.50	0	30	0	30	1,288.50	0	30	0	30	1,288.50	0	30	0	30	0	30	0	30	0	30	1,288.50	120	42.95	5,154.00	
27	47121804-WP-001	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	2	0	2	4,576.00	0	0	0	0	0.00	0	2	0	2	4,576.00	0	0	0	0	0	0	0	0	0	0	0	4	2,288.00	9,152.00	
28	47131613-WP-002	MOP HANDLE, heavy duty	piece	0	50	0	50	6,240.00	0	50	0	50	6,240.00	0	50	0	50	6,240.00	0	50	0	50	0	50	0	50	0	50	6,240.00	200	124.80	24,960.00	
29	47131619-WP-001	MOP HEAD, made of rayon	piece	50	0	0	50	6,125.50	50	0	0	50	6,125.50	50	0	0	50	6,125.50	50	0	0	0	0	0	0	0	0	50	6,125.50	200	122.51	24,502.00	
30	47131501-0G-C01	PAQS, all cotton, 1 810 per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
31	47131802-SC-001	SCOURING PAD, 5 pieces per pack	pack	100	0	0	100	11,586.00	0	16	0	16	926.88	100	0	100	200	11,586.00	0	10	0	10	0	10	0	10	0	10	579.30	476	57.93	24,678.18	
32	47121201-1B-004	TRASH BAG, black, 37" x 40" XL, 10 pieces per roll or pack	pack	0	50	0	50	7,202.00	0	50	0	50	7,202.00	0	50	0	50	7,202.00	0	40	0	40	0	40	0	40	0	40	5,761.60	190	144.04	27,367.60	
33	47121202-WP-001	WASTEBASKET, rigid plastic	piece	0	20	0	20	638.20	0	0	0	10	319.10	5	0	0	5	159.55	5	0	0	0	0	0	0	0	0	5	159.55	40	31.91	1,276.40	
COLOR COMPOUNDS AND DISPERSIONS																																	
34	12171203-GL-001	INK, for stamp pad, 50ml	bottle	12	12	12	36	1,940.76	4	4	4	12	346.92	5	5	5	14	404.74	5	5	5	4	14	14	14	14	14	404.74	76	28.91	2,197.16		
CONSUMER ELECTRONICS																																	
35	52181535-DV-001	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	6	0	6	44,034.96	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	6	2,339.16	44,034.96	
FACE MASK																																	
36	42131713-4M-006	FACE MASK, 3 Ply, 8ply (50) pieces per box	box	0	150	0	150	11,625.00	0	120	0	120	9,300.00	0	0	0	110	8,525.00	0	120	0	120	0	120	0	120	0	120	9,300.00	500	77.50	38,750.00	
FILMS																																	
37	13112033-AC-001	ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
38	13111201-1C-F01	CARBON FILM, A4, 100 sheets per box	box	0	6	0	6	1,326.00	0	5	0	5	1,105.00	0	5	0	5	1,105.00	1	0	0	1	0	1	0	1	0	1	221.00	17	221.00	3,797.00	
39	13111201-1C-F02	CARBON FILM, Legal, 100 sheets per box	box	3	0	0	3	2,146.86	6	0	0	6	1,431.24	0	0	0	7	1,669.78	0	0	0	6	6	6	6	6	6	6	1,431.24	28	238.54	6,679.12	
FIRE FIGHTING EQUIPMENT																																	
40	46191501-1E-M01	FIRE EXTINGUISHER, dry chemical	unit	0	1	0	1	1,144.00	0	0	0	0	0.00	0	1	0	1	1,144.00	0	0	0	0	0	0	0	0	0	0	0	2	1,144.00	2,288.00	
41	46191501-1E-M01	FIRE EXTINGUISHER, pure HFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
FLAG OR ACCESSORIES																																	
42	55131905-FM-H01	PHILIPPINE NATIONAL FLAG	piece	0	5	0	5	1,424.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	5	284.84	1,424.20	
FURNITURE AND FURNISHINGS																																	
43	56101504-CH-B01	MONOLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
44	56101504-CH-M01	MONOLOC CHAIR, white	piece	0	0	0	0	0.00	0	11	0	11	3,794.12	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	11	344.92	3,794.12	
45	56101519-1M-001	MONOLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	4	0	4	4,992.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	4	1,248.00	4,992.00		
46	56101519-1M-002	MONOLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																																	
47	46101604-EE-C01	ELECTRIC FAN, ceiling mount, orbic type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
48	46101604-EE-C01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
49	46101604-EE-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
50	46101604-EE-M01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year						
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT				
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																												
51	43211507-DGK001	DESKTOP, for Basic Users	unit	0	0	1	1	24,793.60	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1	24,793.60	24,793.60				
52	43211507-DGK002	DESKTOP, for Mid-Range Users	unit	0	0	2	2	84,780.80	0	0	0	0	0.00	0	0	0	0	0	0	1	0	1	42,390.40	3	42,390.40	127,171.20		
53	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	0	23	0	23	64,225.20	0	23	0	23	64,225.20	0	22	0	22	61,432.80	0	20	0	20	55,848.00	88	2,792.40	245,731.20		
54	43211503-LAP001	LAPTOP, for Mid-range Users	unit	0	10	0	10	*****	0	10	0	10	*****	0	15	0	15	*****	0	0	12	12	*****	47	42,380.00	1,991,860.00		
55	43211503-LAP002	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	3	0	3	*****	0	0	0	0	0.00	0	0	0	0	0	3	46,800.00	140,400.00		
56	43211708-MO-001	MOUSE, OPTICAL, USB connection type	unit	0	5	0	5	748.80	0	5	0	5	748.80	0	5	0	5	748.80	0	5	0	5	748.80	20	149.76	2,995.20		
57	43212102-PR-002	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	1	0	1	38,100.97	0	1	0	1	38,100.97	0	0	0	0	0.00	0	1	0	1	38,100.97	3	38,100.97	114,302.91		
58	43212102-PR-001	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	10,189.92	0.00		
59	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	1	0	1	2,636.89	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1	2,636.89	2,636.89		
LIGHTING AND FIXTURES AND ACCESSORIES																												
60	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	75.61	0.00		
61	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	205.82	0.00		
MANUFACTURING COMPONENTS AND SUPPLIES																												
62	31201610-GL-X01	GLUE, all-purpose, 200 grams	jar	0	60	0	60	4,243.20	0	40	0	40	2,828.80	0	0	30	30	2,121.60	0	40	0	40	2,828.80	170	70.72	12,022.40		
63	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	70	0	0	70	1,578.50	0	77	0	77	1,736.35	0	0	70	70	1,578.50	0	70	0	70	1,578.50	287	22.55	6,471.85		
64	31151804-SW-S01	STAPLE WIRE, standard	box	100	0	100	200	4,752.00	0	200	0	200	4,752.00	100	0	100	200	4,752.00	0	200	0	200	4,752.00	800	23.76	19,008.00		
65	31201502-TA-E01	TAPE, electrical	roll	0	20	0	20	389.00	10	0	0	10	194.50	0	0	10	10	194.50	0	10	0	10	194.50	50	19.45	972.50		
66	31201503-TA-M01	TAPE, masking, 24mm	roll	100	0	100	200	12,376.00	100	100	100	300	18,564.00	100	100	100	300	18,564.00	100	100	0	200	12,376.00	1000	61.88	61,880.00		
67	31201503-TA-M02	TAPE, masking, 48 mm	roll	100	100	0	200	24,232.00	100	0	110	210	25,443.60	100	0	100	200	24,232.00	0	140	0	140	16,962.40	750	121.16	90,870.00		
68	31201517-TA-P01	TAPE, packaging, 48 mm	roll	0	50	0	50	1,118.00	0	70	0	70	1,565.20	0	0	70	70	1,565.20	0	0	40	40	894.40	230	22.36	5,142.80		
69	31201512-TA-T01	TAPE, transparent, 24mm	roll	100	0	100	200	2,236.00	0	150	0	150	1,677.00	100	0	100	200	2,236.00	100	50	0	150	1,677.00	700	11.18	7,826.00		
70	31201512-TA-T02	TAPE, transparent, 48 mm	roll	0	150	0	150	3,385.50	0	100	0	100	2,257.00	100	0	0	100	2,257.00	0	80	0	80	1,805.60	430	22.57	9,705.10		
71	31151507-TW-P01	TWINE, plastic	roll	20	0	0	20	1,332.40	20	0	0	20	1,332.40	20	0	0	20	1,332.40	0	0	20	20	1,332.40	80	66.62	5,329.60		
MEASURING AND OBSERVING AND TESTING EQUIPMENT																												
72	4111604-RU-P02	RULER, plastic, 450 mm	piece	0	100	0	100	1,664.00	0	30	0	30	499.20	0	40	0	40	665.60	0	20	0	20	332.80	190	16.64	3,161.60		
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																												
73	44121612-BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	0	20	0	20	296.40	0	10	0	10	148.20	0	20	0	20	296.40	0	10	0	10	148.20	60	14.82	889.20		
74	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	1	0	1	9,534.72	0	0	0	0	0.00	0	0	1	1	9,534.72	0	0	0	0	0.00	2	9,534.72	19,069.44		
75	44101807-CA-C01	CALCULATOR, Compact	unit	0	10	0	10	2,662.40	5	0	5	10	2,662.40	0	0	0	0	0.00	3	0	0	3	798.72	23	266.24	6,123.52		
76	44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	32.97	0.00
77	44122105-BF-C01	CLIP, backfold, 19mm	box	60	0	60	120	1,046.40	50	0	60	110	959.20	60	0	50	110	959.20	25	0	40	65	566.80	405	8.72	3,531.60		
78	44122105-BF-C02	CLIP, backfold, 25mm	box	100	0	50	150	2,212.50	0	100	0	100	1,475.00	50	50	50	150	2,212.50	0	50	0	50	737.50	450	14.75	6,637.50		
79	44122105-BF-C03	CLIP, backfold, 32mm	box	0	75	0	75	1,917.00	100	50	50	200	5,112.00	50	0	50	100	2,556.00	0	50	0	50	1,278.00	425	25.56	10,863.00		
80	44122105-BF-C04	CLIP, backfold, 50mm	box	60	0	60	120	6,724.80	40	0	40	80	4,483.20	40	40	40	120	6,724.80	0	0	60	60	3,362.40	380	56.04	21,295.20		
81	44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	50	50	50	150	1,729.50	50	50	50	150	1,729.50	50	50	50	150	1,729.50	50	50	0	100	1,153.00	550	11.53	6,341.50		
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	50	0	50	1,671.50	0	50	0	50	1,671.50	0	50	0	50	1,671.50	0	0	50	50	1,671.50	200	33.43	6,686.00		
83	44111515-DF-B01	DATA FILE BOX	piece	50	50	50	150	11,580.00	40	0	40	80	6,176.00	30	20	30	80	6,176.00	20	20	20	60	4,632.00	370	77.20	28,564.00		
84	44122011-DF-P01	DATA FOLDER	piece	50	50	50	150	10,296.00	110	0	110	220	15,100.80	50	50	50	150	10,296.00	0	0	100	100	6,864.00	620	68.64	42,556.80		
85	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	0	5	0	5	2,269.80	0	0	0	0	0.00	0	5	0	5	2,269.80	0	0	0	0	0.00	10	453.96	4,539.60		
86	44121506-EN-D01	ENVELOPE, Documentary, A4, 500 pieces per box	box	0	1	0	1	764.40	0	1	0	1	764.40	0	0	2	2	1,528.80	0	1	0	1	764.40	5	764.40	3,822.00		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
87	44121506-EN-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	0	1	0	1	980.72	0	1	0	1	980.72	0	1	0	1	980.72	0	1	0	1	980.72	4	980.72	3,922.88
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	0	5	0	5	3,692.00	0	3	0	3	2,215.20	0	0	2	2	1,476.80	0	2	0	2	1,476.80	12	738.40	8,860.80
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	100	0	100	200	6,098.00	100	0	100	200	6,098.00	60	60	60	180	5,488.20	30	20	30	80	2,439.20	660	30.49	20,123.40
90	44121506-EN-M02	ENVELOPE, Mailing, 500 pieces per box	box	0	0	0	0	0.00	0	1	0	1	432.52	0	0	0	0	0.00	0	1	0	1	432.52	2	432.52	865.04
91	44121504-EN-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box	0	1	0	1	488.80	0	0	0	0	0.00	0	1	0	1	488.80	0	0	0	0	0.00	2	488.80	977.60
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	10	10	10	30	342.30	5	5	0	10	114.10	0	10	0	10	114.10	0	5	0	5	57.05	55	11.41	627.55
93	44101714-FX-M01	FACSIMILE MACHINE	unit	0	1	0	1	5,642.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	5,642.00	5,642.00
94	44122118-FA-P01	FASTENER, metal, non-sharp edges, 50 sets per box	box	0	50	0	50	4,732.00	0	50	0	50	4,732.00	0	50	0	50	4,732.00	0	50	0	50	4,732.00	200	94.64	18,928.00
95	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	20	20	20	60	5,112.00	20	20	20	60	5,112.00	20	0	20	40	3,408.00	0	20	0	20	1,704.00	180	85.20	15,336.00
96	44122018-FT-D01	FILE TAB/INDEX DIVIDER, bristol board, A4	set	0	200	0	200	2,226.00	0	0	250	250	2,782.50	0	0	185	185	2,059.05	0	0	110	110	1,224.30	745	11.13	8,291.85
97	44122018-FT-D02	FILE TAB/INDEX DIVIDER, bristol board, legal	set	130	0	0	130	1,849.90	110	0	0	110	1,565.30	0	170	0	170	2,419.10	0	0	70	70	996.10	480	14.23	6,830.40
98	44122011-FO-P01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	0	3	0	3	811.20	0	2	0	2	540.80	0	2	0	2	540.80	0	1	0	1	270.40	8	270.40	2,163.20
99	44122011-FO-F02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	0	3	0	3	859.56	0	1	0	1	286.52	0	0	1	1	286.52	0	0	1	1	286.52	6	286.52	1,719.12
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	30	0	0	30	5,626.20	15	0	15	30	5,626.20	10	5	5	20	3,750.80	0	5	0	5	937.70	85	187.54	15,940.90
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	0	30	0	30	7,157.10	10	0	0	10	2,385.70	15	0	15	30	7,157.10	0	20	0	20	4,771.40	90	238.57	21,471.30
102	44122027-FO-P01	FOLDER, pressboard, 100 pieces per box	box	10	0	10	20	19,052.80	0	0	10	10	9,526.40	10	0	0	10	9,526.40	0	0	0	0	0.00	40	952.64	38,105.60
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	0	10	0	10	2,891.20	0	10	0	10	2,891.20	0	0	10	10	2,891.20	0	10	0	10	2,891.20	40	289.12	11,564.80
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	10	0	0	10	3,332.60	10	0	0	10	3,332.60	10	0	0	10	3,332.60	10	0	0	10	3,332.60	40	333.26	13,330.40
105	44122008-IT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	50	0	0	50	3,155.50	30	0	30	60	3,786.60	0	50	0	50	3,155.50	0	30	0	30	1,893.30	190	63.11	11,990.90
106	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	20	20	20	60	2,496.00	10	10	10	30	1,248.00	15	15	15	45	1,872.00	10	10	0	20	832.00	155	41.60	6,448.00
107	44121716-MA-F01	MARKER, Fluorescent, 3 colors per set	set	20	20	20	60	2,199.60	15	15	15	45	1,649.70	20	20	20	60	2,199.60	10	10	15	35	1,283.10	200	36.66	7,332.00
108	44121708-MP-B01	MARKER, Permanent, Black	piece	100	100	150	350	2,614.50	100	100	100	300	2,241.00	50	50	50	150	1,120.50	50	50	50	150	1,120.50	950	7.47	7,096.50
109	44121708-MP-B02	MARKER, Permanent, Blue	piece	0	150	0	150	1,120.50	0	100	0	100	747.00	0	100	0	100	747.00	0	0	0	0	0.00	350	7.47	2,614.50
110	44121708-MP-B03	MARKER, Permanent, Red	piece	0	240	0	240	1,792.80	0	150	0	150	1,120.50	0	200	0	200	1,494.00	0	0	120	120	896.40	710	7.47	5,303.70
111	44121708-MW-B01	MARKER, Whiteboard, Black	piece	0	120	0	120	1,158.00	0	120	0	120	1,158.00	0	0	240	240	2,316.00	0	120	0	120	1,158.00	600	9.65	5,790.00
112	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	0	240	0	240	2,316.00	0	120	0	120	1,158.00	0	240	0	240	2,316.00	0	120	0	120	1,158.00	720	9.65	6,948.00
113	44121708-MW-B03	MARKER, Whiteboard, Red	piece	0	120	0	120	1,158.00	0	120	0	120	1,158.00	0	240	0	240	2,316.00	0	120	0	120	1,158.00	600	9.65	5,790.00
114	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	100	0	100	200	1,764.00	100	0	100	200	1,764.00	0	0	150	150	1,323.00	0	0	150	150	1,323.00	700	8.82	6,174.00
115	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	0	100	0	100	1,378.00	0	100	0	100	1,378.00	0	100	0	100	1,378.00	0	100	0	100	1,378.00	400	13.78	5,512.00
116	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	0	0	4	4	37,190.40	0	0	1	1	9,297.60	0	0	1	1	9,297.60	0	0	0	0	0.00	6	9,297.60	55,785.60
117	44121706-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	0	50	0	50	1,039.50	0	50	0	50	1,039.50	0	50	0	50	1,039.50	0	50	0	50	1,039.50	200	20.79	4,158.00
118	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	0	10	0	10	2,128.70	0	5	0	5	1,064.35	0	0	5	5	1,064.35	0	0	0	0	0.00	20	212.87	4,257.40
119	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	3	5	10	18	2,714.40	5	0	0	5	754.00	0	10	0	10	1,508.00	0	5	0	5	754.00	38	150.80	5,730.40
120	44122037-RB-F10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	0	10	0	10	2,742.30	0	10	0	10	2,742.30	0	10	0	10	2,742.30	0	10	0	10	2,742.30	40	274.23	10,969.20
121	44122101-RU-B01	RUBBER BAND No. 18, 350g	box	0	20	0	20	2,704.00	0	10	0	10	1,352.00	0	15	0	15	2,028.00	0	11	0	11	1,487.20	56	135.20	7,571.20
122	44121905-SP-F01	STAMP PAD, felt	piece	0	20	0	20	798.40	0	20	0	20	798.40	0	20	0	20	798.40	0	10	0	10	399.20	70	39.92	2,794.40
123	44121618-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	0	50	0	50	1,668.50	0	0	50	50	1,668.50	0	60	0	60	2,002.20	0	40	0	40	1,334.80	200	33.37	6,674.00
124	44121615-ST-S01	STAPLER, standard type	piece	50	0	0	50	7,280.00	0	30	0	30	4,368.00	0	30	0	30	4,368.00	0	25	0	25	3,640.00	135	145.60	19,656.00
125	44121615-ST-B01	STAPLER, heavy duty (binder type), desktop	unit	0	20	0	20	17,763.20	0	5	0	5	4,440.80	0	10	0	10	8,881.60	0	0	0	0	0.00	35	888.16	31,085.60
126	44121613-SR-P01	STAPLE REMOVER, plier type	piece	0	50	0	50	1,393.50	0	20	0	20	557.40	0	10	0	10	278.70	0	10	0	10	278.70	90	27.87	2,508.30
127	44121605-TD-T01	TAPE DISPENSER, table top	piece	0	20	0	20	1,456.00	0	20	0	20	1,456.00	0	20	0	20	1,456.00	0	5	0	5	364.00	65	72.80	4,732.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
PAPER MATERIALS AND PRODUCTS																											
128	14111525-CA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	0	10	0	10	837.20	0	15	0	15	1,255.80	0	0	10	10	837.20	15	0	0	15	1,255.80	50	83.72	4,186.00	
129	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	10	0	0	10	8,825.50	0	10	0	10	8,825.50	0	10	0	10	8,825.50	0	10	0	10	8,825.50	40	882.55	35,302.00	
130	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.88	0.00	
131	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,528.80	0.00	
132	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,026.48	0.00	
133	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	790.40	0.00	
134	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,508.00	0.00	
135	14111609-LI-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	10	0	0	10	7,949.60	0	10	0	10	7,949.60	0	10	0	10	7,949.60	0	0	10	10	7,949.60	40	794.96	31,798.40	
136	14111514-NP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	50	100	30	180	6,670.80	100	50	50	200	7,412.00	100	100	100	300	11,118.00	0	70	0	70	2,594.20	750	37.06	27,795.00	
137	14111514-NP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	0	130	0	130	7,706.40	0	120	0	120	7,113.60	50	50	60	160	9,484.80	0	65	0	65	3,853.20	475	59.28	28,158.00	
138	14111514-NP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	0	50	100	150	7,800.00	0	0	140	140	7,280.00	60	50	100	210	10,920.00	0	68	0	68	3,536.00	568	52.00	29,536.00	
139	14111514-NB-S01	NOTEBOOK, stenographer	piece	50	50	50	150	1,806.00	0	40	0	40	481.60	0	50	0	50	602.00	0	30	0	30	361.20	270	12.04	3,250.80	
140	14111507-PP-M01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	300	400	300	1000	*****	300	400	300	1000	*****	300	300	300	900	*****	300	300	300	900	*****	3800	165.65	629,470.00	
141	14111507-PP-M02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	150	50	50	250	47,295.00	100	100	100	300	56,754.00	100	100	100	300	56,754.00	100	50	100	250	47,295.00	1100	189.18	208,098.00	
142	14111507-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	300	300	200	800	*****	300	200	300	800	*****	200	200	200	600	82,644.00	100	100	100	300	41,322.00	2500	137.74	344,350.00	
143	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	50	50	50	150	23,836.50	50	50	50	150	23,836.50	50	50	50	150	23,836.50	50	50	50	150	23,836.50	600	158.91	95,346.00	
144	14111531-PP-R01	PAD PAPER, ruled	pad	0	2	0	2	43.06	0	2	0	2	43.06	0	0	2	2	43.06	0	0	2	2	43.06	8	21.53	172.24	
145	14111503-PA-P01	PAPER, parchment, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	98.05	0.00	
146	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	10	30	15	55	3,432.00	0	0	12	12	748.80	4	0	0	4	249.60	4	0	0	4	249.60	75	62.40	4,680.00	
147	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	10	30	10	50	5,200.00	0	0	20	20	2,080.00	0	8	0	8	832.00	0	0	8	8	832.00	86	104.00	8,944.00	
148	14111818-TH-P02	THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	10	0	10	556.40	0	0	0	0	0.00	0	0	0	0	0.00	10	55.64	556.40	
149	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	50	20	50	120	4,056.00	0	45	0	45	1,521.00	50	10	50	110	3,718.00	0	40	0	40	1,352.00	315	33.80	10,647.00	
150	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	50	50	50	150	12,948.00	50	55	50	155	13,379.60	50	40	50	140	12,084.80	126	0	0	126	10,876.32	571	86.32	49,288.72	
PERFUMES OR COLOGNES OR FRAGRANCES																											
151	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	0	30	0	30	2,425.50	0	60	0	60	4,851.00	0	0	60	60	4,851.00	0	0	60	60	4,851.00	210	80.85	16,978.50	
PESTICIDES OR PEST REPELLENTS																											
152	10191509-IN-A01	INSECTICIDE, 600mL	can	40	40	33	113	15,747.68	50	30	32	112	15,608.32	50	63	50	163	22,715.68	20	20	20	60	8,361.60	448	139.36	62,433.28	
PRINTED PUBLICATIONS																											
153	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	50	0	50	1,860.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	37.21	1,860.50	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00	
2	44103105-BR-B04	INK CARTRIDGE, BROTHER LC67B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	
3	44103105-BR-B05	INK CARTRIDGE, BROTHER LC67HYBK, Black	cart	5	0	0	5	8,008.00	5	0	0	5	8,008.00	5	0	0	5	8,008.00	0	0	0	0	0.00	15	1,601.60	24,024.00	
4	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00	
5	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	8	0	8	9,426.56	0	4	0	4	4,713.28	0	4	0	4	4,713.28	0	4	0	4	4,713.28	20	1,178.32	23,566.40	
6	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00	
7	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	8	0	8	7,138.56	0	4	0	4	3,569.28	0	4	0	4	3,569.28	0	4	0	4	3,569.28	20	892.32	17,846.40	
8	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	5	5	5	15	3,744.00	5	10	5	20	4,992.00	5	10	5	20	4,992.00	5	10	5	20	4,992.00	75	249.60	18,720.00	
9	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	4	0	8	12	2,995.20	0	5	5	10	2,496.00	4	4	4	12	2,995.20	0	5	5	10	2,496.00	44	249.60	10,982.40	
10	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	4	4	4	12	2,995.20	5	5	0	10	2,496.00	4	4	4	12	2,995.20	0	5	5	10	2,496.00	44	249.60	10,982.40	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
11	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	4	4	4	12	2,995.20	4	4	4	12	2,995.20	4	4	4	12	2,995.20	4	0	4	8	1,996.80	44	249.60	10,982.40			
12	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	20	0	20	17,056.00	0	20	0	20	17,056.00	0	20	0	20	17,056.00	0	20	0	20	17,056.00	80	852.80	68,224.00			
13	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	5	0	5	5,241.60	0	5	0	5	5,241.60	0	30	0	30	31,449.60	0	0	0	0	0.00	40	1,048.32	41,932.80			
14	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00			
15	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00			
16	44103105-HP-P48	INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00			
17	44103105-HP-C48	INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00			
18	44103105-HP-M48	INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00			
19	44103105-HP-Y48	INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00			
20	44103105-HP-G48	INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00			
21	44103105-HP-B48	INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,016.00	0.00			
22	44103105-HP-B17	INK CARTRIDGE, HP C6540WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00			
23	44103105-HP-T17	INK CARTRIDGE, HP C6543WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00			
24	44103105-HP-B35	INK CARTRIDGE, HP CD887AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00			
25	44103105-HP-T35	INK CARTRIDGE, HP CD888AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00			
26	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00			
27	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00			
28	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00			
29	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00			
30	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00			
31	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00			
32	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00			
33	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00			
34	44103105-HP-M49	INK CARTRIDGE, HP CH567A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00			
35	44103105-HP-Y49	INK CARTRIDGE, HP CH568A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00			
36	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00			
37	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00			
38	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00			
39	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00			
40	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00			
41	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00			
42	44103105-HP-B33	INK CARTRIDGE, HP C2107AA (HP678), Black	cart	60	50	50	160	64,729.60	50	60	60	170	68,775.20	50	0	60	110	44,501.60	50	50	50	150	60,684.00	590	404.56	238,690.40			
43	44103105-HP-T33	INK CARTRIDGE, HP C2108AA (HP678), Tri-color	cart	50	50	50	150	60,684.00	50	20	50	120	48,547.20	50	0	50	100	40,456.00	50	50	50	150	60,684.00	520	404.56	210,371.20			
44	44103105-HP-B42	INK CARTRIDGE, HP C2121A (HP685A), Black	cart	0	50	0	50	15,600.00	0	100	0	100	31,200.00	0	50	0	50	15,600.00	0	50	0	50	15,600.00	250	312.00	78,000.00			
45	44103105-HP-C33	INK CARTRIDGE, HP C2122A (HP685A), Cyan	cart	0	50	0	50	12,844.00	50	0	0	50	12,844.00	0	50	0	50	12,844.00	0	0	50	50	12,844.00	200	256.88	51,376.00			
46	44103105-HP-M33	INK CARTRIDGE, HP C2123A (HP685A), Magenta	cart	50	0	0	50	12,844.00	50	0	0	50	12,844.00	50	0	0	50	12,844.00	50	0	0	50	12,844.00	200	256.88	51,376.00			
47	44103105-HP-Y33	INK CARTRIDGE, HP C2124A (HP685A), Yellow	cart	0	50	0	50	12,844.00	50	0	0	50	12,844.00	50	0	0	50	12,844.00	50	0	0	50	12,844.00	200	256.88	51,376.00			
48	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	150	50	150	350	*****	150	100	150	400	*****	150	100	150	400	*****	50	150	150	350	*****	1500	424.32	636,480.00			
49	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	120	130	120	370	*****	120	150	120	390	*****	120	150	120	390	*****	120	120	120	360	*****	1510	424.32	640,723.20			
50	44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	5	0	5	4,914.00	0	5	0	5	4,914.00	0	5	0	5	4,914.00	0	5	0	5	4,914.00	20	982.80	19,656.00			
51	44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	5	5	4,914.00	0	0	5	5	4,914.00	0	0	5	5	4,914.00	0	0	5	5	4,914.00	20	982.80	19,656.00			

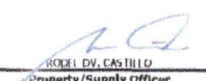
Item & Specifications		Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
52	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	5	5	4,914.00	0	5	0	5	4,914.00	0	5	0	5	4,914.00	0	5	0	5	4,914.00	20	982.80	19,656.00
53	44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	10	10	12,948.00	0	5	0	5	6,474.00	0	5	0	5	6,474.00	0	5	0	5	6,474.00	25	1,294.80	32,370.00
54	44103105-HX-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
55	44103105-HX-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
56	44103105-HX-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
57	44103105-HX-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
58	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
59	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
60	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
61	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
62	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
63	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
64	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
65	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
66	44103103-BR-B03	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
67	44103103-BR-B04	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,892.80	0.00
68	44103103-BR-B05	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
69	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
70	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
71	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
72	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
73	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
74	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
75	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
76	44103103-CA-800	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
77	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	3	3	9,297.60	0	3	0	3	9,297.60	0	0	3	3	9,297.60	0	3	0	3	9,297.60	12	3,099.20	37,190.40
78	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
79	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
80	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
81	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
82	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
83	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
84	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
85	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
86	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	3	0	3	9,578.40	0	2	0	2	6,385.60	0	2	0	2	6,385.60	0	2	0	2	6,385.60	9	3,192.80	28,735.20
87	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	3	0	3	9,250.80	0	2	0	2	6,167.20	0	0	2	2	6,167.20	0	0	2	2	6,167.20	9	3,083.60	27,752.40
88	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	3	3	9,250.80	0	0	2	2	6,167.20	0	0	2	2	6,167.20	0	0	2	2	6,167.20	9	3,083.60	27,752.40
89	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	3	0	3	9,250.80	0	2	0	2	6,167.20	0	2	0	2	6,167.20	0	2	0	2	6,167.20	9	3,083.60	27,752.40
90	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
91	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
92	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00


Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
			93	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0				0.00	0	0
94	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
95	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
96	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
97	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
98	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
99	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	6	6	6	18	72,914.40	5	5	9	19	76,965.20	0	15	0	15	60,762.00	0	16	0	16	64,812.80	68	4,050.80	275,454.40
100	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
101	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00
102	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
103	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
104	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
105	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
106	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
107	44103103-HX-B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
108	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
109	44103103-HX-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
110	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
111	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
112	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
113	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
114	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
115	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
116	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
117	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
118	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
119	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
120	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
121	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
122	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	4	0	4	15,600.00	0	2	0	2	7,800.00	0	4	0	4	15,600.00	0	2	0	2	7,800.00	12	3,900.00	46,800.00
123	44103103-HX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00
124	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	2	0	2	10,077.60	0	1	0	1	5,038.80	0	2	0	2	10,077.60	0	1	0	1	5,038.80	6	5,038.80	30,232.80
125	44103103-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00
126	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	2	2	10,077.60	0	0	1	1	5,038.80	0	0	2	2	10,077.60	0	0	1	1	5,038.80	6	5,038.80	30,232.80
127	44103103-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
128	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	2	0	0	2	10,077.60	1	0	0	1	5,038.80	2	0	0	2	10,077.60	1	0	0	1	5,038.80	6	5,038.80	30,232.80
129	44103103-HX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
130	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	5	0	5	18,720.00	0	5	0	5	18,720.00	0	0	5	5	18,720.00	0	0	5	5	18,720.00	20	3,744.00	74,880.00
131	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00
132	44103103-SA-B03	TONER CARTRIDGE, SAMSUNG ML-D2850B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,116.80	0.00
133	44103103-SA-B06	TONER CARTRIDGE, SAMSUNG ML-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,484.00	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 31 July 2022)	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
134	44103103-SA-B07	TONER CARTRIDGE, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,689.44	0.00	
135	44103103-SA-B08	TONER CARTRIDGE, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,454.40	0.00	
136	44103103-SA-B09	TONER CARTRIDGE, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,380.00	0.00	
137	44103103-SA-B14	TONER CARTRIDGE, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,289.52	0.00	
138	44103103-SA-B21	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,304.40	0.00	
139	44103103-SA-B18	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,956.16	0.00	
140	44103103-SA-B20	TONER CARTRIDGE, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,442.80	0.00	
141	44103103-SA-B12	TONER CARTRIDGE, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,321.14	0.00	
142	44103103-SA-B05	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,533.36	0.00	
143	44103103-SA-B10	TONER CARTRIDGE, SAMSUNG SCX-D655SA, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,066.40	0.00	
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	1	0	1	12,000.00	0	1	0	1	12,000.00	0	1	0	1	12,000.00	0	0	1	1	12,000.00	4	12,000.00	48,000.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	6	6	6	18	90,000.00	6	6	6	18	90,000.00	6	6	6	18	90,000.00	54	5,000.00	270,000.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	6	6	6	18	0.00	6	6	6	18	0.00	6	6	6	18	0.00	0	0	0	0	0.00	54	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	2	0	2	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	5,000.00	10,000.00	
6	43232304-SFT-006	Data management and query software	license	0	2	0	2	#####	0	0	0	0	0.00	0	0	1	1	#####	0	0	0	0	0.00	3	100,000.00	300,000.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	43233501-SFT-016	Information exchange software	license	0	5	0	5	50,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	10,000.00	50,000.00	
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	43233205-SFT-014	Security and protection software	license	1	1	1	3	12,000.00	1	1	1	3	12,000.00	1	1	1	3	12,000.00	1	1	1	3	12,000.00	12	4,000.00	48,000.00	
16	43233405-SFT-015	Utility and device driver software	license	0	5	0	5	25,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	5,000.00	25,000.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
		PAPER, parchment, special paper	pc	250	200	200	650	1,625.00	200	250	100	550	1,375.00	100	100	100	300	750.00	100	100	100	300	750.00	1800	2.50	4,500.00	
		3-RING BINDER 1(FOLDER A-4)	pc	20	20	20	60	6,300.00	20	20	20	60	6,300.00	10	10	10	30	3,150.00	10	0	20	30	3,150.00	180	105.00	18,900.00	
		3-RING BINDER 2 (FOLDER A-4)	pc	10	10	10	30	3,750.00	0	10	0	10	1,250.00	10	10	10	30	3,750.00	0	10	0	10	1,250.00	80	125.00	10,000.00	
		3-RING BINDER 3* (FOLDER A-4)	pc	0	20	0	20	4,100.00	0	20	0	20	4,100.00	0	20	0	20	4,100.00	0	20	0	20	4,100.00	80	205.00	16,400.00	
		B-BOARD (A-4)BLUE)GESTETNER	pc	300	300	300	900	3,600.00	0	200	200	400	1,600.00	0	200	200	400	1,600.00	200	100	100	400	1,600.00	2100	4.00	8,400.00	
		B-BOARD (A-4)GOLD)GESTETNER	pc	300	300	0	600	2,400.00	300	300	0	600	2,400.00	0	300	300	600	2,400.00	300	0	300	600	2,400.00	2400	4.00	9,600.00	
		B-BOARD (A-4)GREEN)GESTETNER	pc	100	100	100	300	1,200.00	100	100	100	300	1,200.00	100	100	100	300	1,200.00	100	100	100	300	1,200.00	1200	4.00	4,800.00	
		B-BOARD (A-4)PINK)GESTETNER	pc	100	0	0	100	400.00	50	50	50	150	600.00	50	50	50	150	600.00	50	50	50	150	600.00	550	4.00	2,200.00	
		B-BOARD (A-4)WHITE)GESTETNER	pc	500	200	200	900	3,600.00	300	300	0	600	2,400.00	200	200	200	600	2,400.00	200	200	200	600	2,400.00	2700	4.00	10,800.00	
		CERTIFICATE HOLDER (VELVET) with DAP LOGO	pc	0	200	0	200	35,000.00	0	200	0	200	35,000.00	0	200	0	200	35,000.00	0	200	0	200	35,000.00	800	175.00	140,000.00	
		CERTIFICATE HOLDER with DAP LOGO	pc	250	250	250	750	60,000.00	250	250	250	750	60,000.00	250	250	250	750	60,000.00	250	250	250	750	60,000.00	3000	80.00	240,000.00	
		DAP ENVELOPE (CATALOGUE)	pc	100	100	100	300	7,500.00	100	100	100	300	7,500.00	100	100	100	300	7,500.00	100	0	0	100	2,500.00	1000	25.00	25,000.00	
		DAP LETTER ENVELOPE (WHITE)	pc	0	1000	0	1000	3,000.00	0	500	0	500	1,500.00	0	500	0	500	1,500.00	0	0	1000	1000	3,000.00	3000	3.00	9,000.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 2022)	Total Amount for the year								
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT
HP LaserJet Toner Cartridge CF212A (Original) Yellow	pc	5	0	0	5	14,500.00	5	0	0	5	14,500.00	5	0	0	5	14,500.00	5	0	0	5	14,500.00	20	2,900.00	58,000.00
HP LaserJet Toner Cartridge CF213A (Original) Magenta	pc	0	5	0	5	14,500.00	0	5	0	5	14,500.00	0	5	0	5	14,500.00	0	5	0	5	14,500.00	20	2,900.00	58,000.00
PLASTIC RING BINDER, 12mm (1/2")	pc	0	30	0	30	690.00	0	30	0	30	690.00	0	30	0	30	690.00	0	30	0	30	690.00	120	23.00	2,760.00
PLASTIC RING BINDER, 20mm (3/4")	pc	0	30	0	30	490.00	0	30	0	30	490.00	0	30	0	30	490.00	0	30	0	30	490.00	120	15.00	1,800.00
PLASTIC RING BINDER, 25mm (1")	pc	0	30	0	30	690.00	0	30	0	30	690.00	0	30	0	30	690.00	0	30	0	30	690.00	120	23.00	2,760.00
STRIPPING PAD (#16)	pc	0	5	0	5	2,250.00	0	5	0	5	2,250.00	5	0	0	5	2,250.00	5	0	0	5	2,250.00	20	450.00	9,000.00
DAP LETTER HEAD (A4)	pc	300	300	300	900	1,800.00	300	300	300	1,800.00	300	300	0	900	1,800.00	0	300	0	300	600.00	3,000	2.00	6,000.00	
PLASTIC I.D. HOLDER	pc	0	300	0	300	1,650.00	0	300	0	300	1,650.00	0	400	0	400	2,200.00	0	500	0	500	2,750.00	1,500	5.50	8,250.00
PLASTIC RING BINDER, 25mm (3/8")	pc	0	30	0	30	230.00	0	30	0	30	230.00	0	30	0	30	230.00	0	30	0	30	230.00	120	7.00	840.00
EPSON 008 INK BOTTLE (BLACK) 129ML	bottle	3	0	0	3	12,000.00	3	0	0	3	12,000.00	3	0	0	3	12,000.00	3	0	0	3	12,000.00	12	4,000.00	48,000.00
EPSON 008 INK BOTTLE (CYAN) 70ML	bottle	3	0	0	3	9,000.00	3	0	0	3	9,000.00	3	0	0	3	9,000.00	3	0	0	3	9,000.00	12	3,000.00	36,000.00
EPSON 008 INK BOTTLE (YELLOW) 70ML	bottle	3	0	0	3	9,000.00	3	0	0	3	9,000.00	3	0	0	3	9,000.00	3	0	0	3	9,000.00	12	3,000.00	36,000.00
EPSON 008 INK BOTTLE (MAGENTA) 70ML	bottle	3	0	0	3	9,000.00	3	0	0	3	9,000.00	3	0	0	3	9,000.00	3	0	0	3	9,000.00	12	3,000.00	36,000.00
TRASH BAG, GFP specs, transparent, 900mmx1016mm	bag	0	20	0	20	40,000.00	0	30	0	30	60,000.00	0	30	0	30	60,000.00	0	20	0	20	40,000.00	100	2,000.00	200,000.00
HP 204A Black Original LaserJet Toner Cartridge (CF510A)	PC	0	20	0	20	70,000.00	0	20	0	20	70,000.00	0	20	0	20	70,000.00	0	20	0	20	70,000.00	40	3,800.00	152,000.00
HP 204A Cyan Original LaserJet Toner Cartridge (CF511A)	PC	0	20	0	20	70,000.00	0	20	0	20	70,000.00	0	20	0	20	70,000.00	0	20	0	20	70,000.00	80	3,800.00	280,000.00
HP 204A Magenta Original LaserJet Toner Cartridge (CF513A)	PC	20	0	0	20	70,000.00	20	0	0	20	70,000.00	20	0	0	20	70,000.00	0	0	0	20	70,000.00	80	3,800.00	280,000.00
HP 204A Yellow Original LaserJet Toner Cartridge (CF512A)	PC	20	0	0	20	36,000.00	20	0	0	20	36,000.00	20	0	0	20	36,000.00	0	20	0	20	36,000.00	80	1,800.00	144,000.00
Epson 399 Ink Black	Pc	0	0	50	50	40,000.00	0	50	0	50	40,000.00	50	0	0	50	40,000.00	0	50	0	50	40,000.00	200	800.00	160,000.00
Epson 399 Ink Yellow	Pc	20	0	0	20	16,000.00	20	0	0	20	16,000.00	20	0	0	20	16,000.00	0	0	0	20	16,000.00	80	800.00	64,000.00
Epson 399 Ink Cyan	Pc	20	0	0	20	16,000.00	20	0	0	20	16,000.00	0	20	0	20	16,000.00	0	20	0	20	16,000.00	80	800.00	64,000.00
Epson 399 Ink Magenta	Pc	0	20	0	20	10,000.00	0	0	20	20	10,000.00	20	0	0	20	10,000.00	0	0	0	20	10,000.00	80	500.00	40,000.00
Brother-ET 500B	Pc	0	15	0	15	7,500.00	0	15	0	15	7,500.00	15	0	0	15	7,500.00	15	0	0	15	7,500.00	60	500.00	30,000.00
Brother-ET 500C	Pc	15	0	0	15	7,500.00	15	0	0	15	7,500.00	15	0	0	15	7,500.00	15	0	0	15	7,500.00	60	500.00	30,000.00
Brother-ET 500H	Pc	15	0	0	15	7,500.00	15	0	0	15	7,500.00	15	0	0	15	7,500.00	15	0	0	15	7,500.00	60	500.00	30,000.00
Brother-ET 500Y	Pc	15	0	0	15	7,500.00	15	0	0	15	7,500.00	15	0	0	15	7,500.00	15	0	0	15	7,500.00	60	500.00	30,000.00
A. TOTAL																								15,146,401.67
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								1,514,640.17
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								900,000.00
D. GRAND TOTAL (A + B + C)																								14,061,041.84
E. APPROVED BUDGET BY THE AGENCY HEAD																								
In Figures and Words:																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by: 
 ARNEL D. CASTILLO
 Property/Supply Officer
 Date Prepared: 14 Sept 2022

Certified Funds Available / Certified Appropriate Funds Available:

 NATALIA S. BARAWIDAN
 Accountant / Budget Officer

Approved by: 
 ATTY. ENCIEBERT C. CARUNOGAN
 Head of Office/Agency