ANNUAL PROCUREMENT PLAN - COMMOM-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies.
Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements.
Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM.
Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

1.0 **The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).**
2.0 **All information must be provided accurately.**
3.0 **Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.**
4.0 **Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.**
5.0 **For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: https://shorturl.at/adeqO. Instructions on how to fill-out is included in the reminders of t**
6.0 **Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-**
unsigned or has incomplete signature shall be deemed invalid.
7.0 **Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE for**
not covered by a supplemental APP-CSE.
8.0 **For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.**

*Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024.***

Department/Bureau/Office: Development Academy of the Philippi
Region: National Capital Region
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Agency Code/UACS: 350680000000
Organization Type: GOCC

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	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Am for the
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	12	11	7	30	1,512.90	3	2	7	12	605.16	3	2	7	12	605.16	3	7	2	12	605.16	66	50.43	
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	62	78	56	196	69,989.64	68	77	53	198	70,703.82	62	53	53	168	59,991.12	61	52	53	166	59,276.94	728	357.09	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	piece	13	0	31	44	1,547.04	12	0	29	41	1,441.56	13	0	24	37	1,300.92	10	0	24	34	1,195.44	156	35.16	
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	8	0	26	34	1,236.24	22	0	24	46	1,672.56	8	0	24	32	1,163.52	5	0	24	29	1,054.44	141	36.36	
5	60121534-ER-P01	ERASER, plastic/rubber	piece	21	20	27	68	561.68	10	20	11	41	338.66	16	20	11	47	388.22	10	10	10	30	247.80	186	8.26	
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	300	300	200	800	17,760.00	200	200	200	600	13,320.00	200	200	200	600	13,320.00	200	140	82	422	9,368.40	2422	22.20	
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	381	50	40	471	21,063.12	229	50	94	373	16,680.56	257	50	79	386	17,261.92	217	40	40	297	13,281.84	1527	44.72	
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	103	24	31	158	9,037.60	47	26	31	104	5,948.80	57	24	21	102	5,834.40	47	14	21	82	4,690.40	446	57.20	
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	300	300	200	800	17,760.00	300	200	300	800	17,760.00	97	95	121	313	6,948.60	97	95	97	289	6,415.80	2202	22.20	
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	304	96	60	460	20,571.20	214	91	50	355	15,875.60	212	91	50	353	15,786.16	202	91	174	467	20,884.24	1635	44.72	
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	111	19	21	151	8,637.20	46	14	31	91	5,205.20	56	14	11	81	4,633.20	46	14	11	71	4,061.20	394	57.20	
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	62	2	12	76	1,687.20	2	2	22	26	577.20	2	0	2	4	88.80	2	0	2	4	88.80	110	22.20	
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	37	65	31	133	6,086.08	11	60	30	101	4,621.76	15	65	16	96	4,392.96	10	60	10	80	3,660.80	410	45.76	
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	30	1	30	61	3,489.20	20	1	20	41	2,345.20	20	1	0	21	1,201.20	20	1	0	21	1,201.20	144	57.20	
15	60121124-WR-P01	WRAPPING PAPER	pack	11	5	30	46	7,415.20	6	5	10	21	3,385.20	16	5	10	31	4,997.20	6	5	20	31	4,997.20	129	161.20	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	3	3	70,870.80	0	0	1	1	23,623.60	0	0	0	0	0.00	0	0	0	0	0.00	4	23,623.60	
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	2	0	0	2	33,176.00	0	0	1	1	16,588.00	0	0	0	0	0.00	0	0	0	0	0.00	3	16,588.00	
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	282	282	286	850	17,416.50	258	262	252	772	15,818.28	267	256	247	770	15,777.30	223	239	242	704	14,424.96	3096	20.49	
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	208	158	204	570	10,453.80	175	152	181	508	9,316.72	168	159	171	498	9,133.32	163	176	161	500	9,170.00	2076	18.34	
CLEANING EQUIPMENT AND SUPPLIES																										

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total A for the
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
20	47131812-AF-A01	AIR FRESHENER	can	30	20	10	60	5,238.60	30	20	11	61	5,325.91	30	15	10	55	4,802.05	30	14	10	54	4,714.74	230	87.31	
21	47131604-BR-S01	BROOM (Walis Tambo)	piece	10	0	5	15	1,872.00	5	0	0	5	624.00	3	0	0	3	374.40	2	0	0	2	249.60	25	124.80	
22	47131604-BR-T01	BROOM (Walis Ting-ting)	piece	5	0		5	130.00	0	5	0	5	130.00	1	0	0	1	26.00	0	0	0	0	0.00	11	26.00	
23	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	3	2	0	5	208.00	3	1	0	4	166.40	3	0	0	3	124.80	3	1	0	4	166.40	16	41.60	
24	47131805-CL-P01	CLEANSER, Scouring Powder	plastic container	10	5	10	25	598.00	12	10	5	27	645.84	10	5	10	25	598.00	19	5	5	29	693.68	106	23.92	
25	47131811-DE-B02	DETERGENT BAR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.34	
26	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	7	5	5	17	919.36	37	0	5	42	2,271.36	7	0	5	12	648.96	1	0	0	1	54.08	72	54.08	
27	47131803-DS-A01	DISINFECTANT SPRAY	can	68	62	63	193	26,998.77	68	60	63	191	26,718.99	68	60	63	191	26,718.99	68	60	53	181	25,320.09	756	139.89	
28	47131601-DU-P01	DUST PAN	piece	9	0	0	9	421.20	0	0	0	0	0.00	1	0	0	1	46.80	0	0	0	0	0.00	10	46.80	
29	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	
30	47131830-FC-A01	FURNITURE CLEANER	can	32	1	4	37	5,231.43	1	1	7	9	1,272.51	35	1	3	39	5,514.21	21	2	4	27	3,817.53	112	141.39	
31	73101612-HS-L01	HAND SOAP, liquid, 500mL	bottle	2	0	0	2	85.90	2	0	0	2	85.90	2	0	0	2	85.90	2	0	0	2	85.90	8	42.95	
32	47121804-MP-B01	MOP BUCKET	unit	2	0	1	3	6,864.00	0	0	1	1	2,288.00	0	0	0	0	0.00	0	0	0	0	0.00	4	2,288.00	
33	47131501-RG-C01	RAGS	kilo	12	0	5	17	1,180.99	1	0	0	1	69.47	6	0	5	11	764.17	1	0	0	1	69.47	30	69.47	
34	47131602-SC-N01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.63	
35	47121701-TB-P04	TRASHBAG, XXL size	roll/pack	100	50	100	250	32,500.00	1	100	0	101	13,130.00	100	10	100	210	27,300.00	100	100	0	200	26,000.00	761	130.00	
36	47121701-TB-P05	TRASHBAG, Large size	roll/pack	50	0	10	60	3,556.80	50	0	0	50	2,964.00	7	50	0	57	3,378.96	7	0	0	7	414.96	174	59.28	
37	47121701-TB-P06	TRASHBAG, XL size	roll/pack	1	0	5	6	555.36	1	0	5	6	555.36	1	0	5	6	555.36	1	0	5	6	555.36	24	92.56	
38	47121702-WB-P01	WASTEBASKET	piece	15	0	2	17	742.56	0	0	2	2	87.36	0	0	0	0	0.00	0	0	0	0	0.00	19	43.68	
COLOR COMPOUNDS AND DISPERSIONS																										
39	12171703-SI-P01	INK, for stamp pad	bottle	9	0	6	15	431.85	2	2	1	5	143.95	7	2	0	9	259.11	7	2	0	9	259.11	38	28.79	
CONSUMER ELECTRONICS																										
40	52161535-DV-R02	DIGITAL VOICE RECORDER	unit	0	1	1	2	14,678.32	1	1	0	2	14,678.32	1	1	0	2	14,678.32	0	1	0	1	7,339.16	7	7,339.16	
FILMS																										
41	13111203-AC-F01	ACETATE	roll	3	4	0	7	8,706.88	1	3	0	4	4,975.36	2	3	0	5	6,219.20	2	3	0	5	6,219.20	21	1,243.84	
42	13111201-CF-P02	CARBON FILM, Legal size	box	4	0	0	4	1,407.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	351.83	
FIRE FIGHTING EQUIPMENT																										
43	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	8	0	0	8	9,152.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	1,144.00	
FLAG OR ACCESSORIES																										
44	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	8	0	0	8	2,278.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	284.84	
FURNITURE AND FURNISHINGS																										
45	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	
46	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	
HEATING AND VENTILATION AND AIR CIRCULATION																										
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	2,219.36	0	0	0	0	0.00	2	1,109.68	
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	10	0	5	15	23,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	1,560.00	
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	2	0	2	1,803.36	0	0	0	0	0.00	0	0	0	0	0.00	2	901.68	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
51	43211507-DSK003	DESKTOP, for Basic Users	unit	1	0	0	1	24,793.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	24,793.60	
52	43211507-DSK004	DESKTOP, for Mid-Range Users	unit	1	0	0	1	42,390.40	0	0	0	0	0.00	0	0	1	1	42,390.40	0	0	0	0	0.00	2	42,390.40	
53	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	6	1	0	7	21,104.72	0	7	1	8	24,119.68	4	0	0	4	12,059.84	0	0	0	0	0.00	19	3,014.96	
54	43202010-FD-U04	FLASH DRIVE	piece	117	0	20	137	20,925.38	0	0	20	20	3,054.80	0	0	0	0	0.00	0	0	0	0	0.00	157	152.74	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Am for the
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
55	43211503-LAP004	LAPTOP COMPUTER, for Mid-range Users	unit	7	0	5	12	508,560.00	0	0	2	2	84,760.00	1	2	0	3	127,140.00	1	0	0	1	42,380.00	18	42,380.00	
56	43211503-LAP003	LAPTOP COMPUTER, Lightweight	unit	3	0	7	10	468,000.00	4	0	1	5	234,000.00	0	0	1	1	46,800.00	0	0	0	0	0.00	16	46,800.00	
57	43211708-MO-O02	COMPUTER MOUSE, Wireless	unit	22	12	12	46	7,448.32	5	10	9	24	3,886.08	5	10	7	22	3,562.24	5	10	9	24	3,886.08	116	161.92	
58	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	7	3	0	10	26,368.90	2	0	0	2	5,273.78	0	0	0	0	0.00	0	0	0	0	0.00	12	2,636.89	
LIGHTING AND FIXTURES AND ACCESSORIES																										
59	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	2	0	0	2	151.22	2	0	0	2	151.22	2	0	0	2	151.22	2	0	0	2	151.22	8	75.61	
60	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	10	0	0	10	2,058.20	14	0	0	14	2,881.48	14	0	0	14	2,881.48	14	0	0	14	2,881.48	52	205.82	
MANUFACTURING COMPONENTS AND SUPPLIES																										
61	31201610-GL-J02	GLUE, all-purpose	bottle	47	13	19	79	4,909.06	43	13	11	67	4,163.38	44	11	10	65	4,039.10	45	6	11	62	3,852.68	273	62.14	
62	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	43	0	4	47	1,710.80	6	10	7	23	837.20	12	11	1	24	873.60	15	1	11	27	982.80	121	36.40	
63	31151804-SW-S01	STAPLE WIRE, standard	box	113	36	47	196	4,656.96	98	24	47	169	4,015.44	86	16	37	139	3,302.64	82	26	48	156	3,706.56	660	23.76	
64	31201502-TA-E02	TAPE, electrical	roll	1	0	1	2	38.90	0	0	1	1	19.45	1	0	2	3	58.35	0	0	1	1	19.45	7	19.45	
65	31201503-TA-M01	TAPE, masking, 24mm	roll	88	53	63	204	11,358.72	60	60	63	183	10,189.44	70	43	63	176	9,799.68	43	43	48	134	7,461.12	697	55.68	
66	31201503-TA-M02	TAPE, masking, 48 mm	roll	71	32	33	136	16,477.76	60	60	33	153	18,537.48	60	25	33	118	14,296.88	34	22	18	74	8,965.84	481	121.16	
67	31201517-TA-P01	TAPE, packaging, 48 mm	roll	48	6	29	83	1,855.88	2	3	18	23	514.28	43	4	23	70	1,565.20	21	11	13	45	1,006.20	221	22.36	
68	31201512-TA-T01	TAPE, transparent, 24mm	roll	100	60	60	220	3,889.60	60	60	53	173	3,058.64	77	45	47	169	2,987.92	77	34	44	155	2,740.40	717	17.68	
69	31201512-TA-T02	TAPE, transparent, 48 mm	roll	69	10	8	87	1,963.59	3	7	18	28	631.96	55	10	7	72	1,625.04	53	8	8	69	1,557.33	256	22.57	
70	31151507-TW-P01	TWINE, plastic	roll	1	0	0	1	66.62	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	66.62	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
71	41111604-RU-P02	RULER, plastic, 450mm	piece	22	45	13	80	1,594.40	0	10	7	17	338.81	0	10	7	17	338.81	0	0	0	0	0.00	114	19.93	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
72	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	0	0	2	2	32.74	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	16.37	
73	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	10	0	0	10	95,347.20	0	0	1	1	9,534.72	0	0	0	0	0.00	0	0	0	0	0.00	11	9,534.72	
74	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	bundle	1	6	0	7	1,819.23	2	0	4	6	1,559.34	60	0	0	60	15,593.40	0	0	0	0	0.00	73	259.89	
75	44101807-CA-C01	CALCULATOR, Compact	unit	8	4	2	14	3,300.78	0	2	12	14	3,300.78	2	0	1	3	707.31	0	0	0	0	0.00	31	235.77	
76	44121710-CH-W01	CHALK, white enamel	box	5	5	0	10	329.70	5	0	0	5	164.85	5	0	0	5	164.85	5	5	0	10	329.70	30	32.97	
77	44122105-BF-C01	CLIP, backfold, 19mm	box	217	47	42	306	2,864.16	111	43	22	176	1,647.36	111	42	32	185	1,731.60	101	47	32	180	1,684.80	847	9.36	
78	44122105-BF-C02	CLIP, backfold, 25mm	box	112	27	37	176	2,745.60	72	23	17	112	1,747.20	97	22	47	166	2,589.60	72	37	27	136	2,121.60	590	15.60	
79	44122105-BF-C03	CLIP, backfold, 32mm	box	71	22	37	130	4,326.40	31	18	17	66	2,196.48	56	17	27	100	3,328.00	31	22	27	80	2,662.40	376	33.28	
80	44122105-BF-C04	CLIP, backfold, 50mm	box	104	21	31	156	9,409.92	70	17	11	98	5,911.36	91	16	21	128	7,720.96	59	21	21	101	6,092.32	483	60.32	
81	44121801-CT-R02	CORRECTION TAPE	piece	147	15	12	174	2,349.00	106	14	18	138	1,863.00	115	14	7	136	1,836.00	92	9	7	108	1,458.00	556	13.50	
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	2	2	5	9	285.48	2	4	0	6	190.32	0	0	1	1	31.72	0	0	1	1	31.72	17	31.72	
83	44111515-DF-B01	DATA FILE BOX	piece	46	10	13	69	10,066.41	16	14	8	38	5,543.82	18	8	10	36	5,252.04	11	8	11	30	4,376.70	173	145.89	
84	44122011-DF-F01	DATA FOLDER	piece	232	25	30	287	23,823.87	25	20	20	65	5,395.65	31	20	20	71	5,893.71	20	20	15	55	4,565.55	478	83.01	
85	44103202-DS-M01	DATER STAMP	piece	11	2	2	15	6,524.25	1	1	3	5	2,174.75	1	1	1	3	1,304.85	1	1	1	3	1,304.85	26	434.95	
86	44121506-EN-D01	ENVELOPE, Documentary, A4	box	102	42	51	195	161,834.40	41	42	47	130	107,889.60	46	42	59	147	121,998.24	38	40	56	134	111,209.28	606	829.92	
87	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	74	67	75	216	228,437.28	64	92	73	229	242,185.82	63	66	66	195	206,228.10	63	65	65	193	204,112.94	833	1,057.58	
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	45	32	50	127	119,373.65	29	29	48	106	99,634.70	36	32	41	109	102,454.55	28	29	42	99	93,055.05	441	939.95	
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	24	13	21	58	1,768.42	12	12	23	47	1,433.03	16	8	20	44	1,341.56	6	12	18	36	1,097.64	185	30.49	
90	44121506-EN-M02	ENVELOPE, Mailing	box	16	5	18	39	16,868.28	5	5	5	15	6,487.80	9	5	6	20	8,650.40	5	2	0	7	3,027.64	81	432.52	
91	44121504-EN-W02	ENVELOPE, Mailing, with window	box	1	0	11	12	6,152.64	0	0	10	10	5,127.20	1	0	1	2	1,025.44	0	0	0	0	0.00	24	512.72	
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	6	2	3	11	159.28	0	2	3	5	72.40	0	2	3	5	72.40	0	0	1	1	14.48	22	14.48	
93	44122118-FA-P01	FASTENER	box	16	6	5	27	2,555.28	18	10	4	32	3,028.48	10	10	4	24	2,271.36	3	10	4	17	1,608.88	100	94.64	

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Am for the y
				Jan	Feb	Mar	Q1	q1 AMOUNT	April	May	June	Q2	q2 AMOUNT	July	Aug	Sept	Q3	q3 AMOUNT	Oct	Nov	Dec	Q4	q4 AMOUNT			
94	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	34	0	4	38	3,427.60	2	2	0	4	360.80	10	2	0	12	1,082.40	1	2	0	3	270.60	57	90.20	
95	44122018-FT-D01	FILE TAB DIVIDER, A4	set	68	17	36	121	1,346.73	15	25	56	96	1,068.48	43	15	36	94	1,046.22	12	5	25	42	467.46	353	11.13	
96	44122018-FT-D02	FILE TAB DIVIDER, Legal	set	28	5	0	33	469.59	6	5	10	21	298.83	13	5	0	18	256.14	7	5	5	17	241.91	89	14.23	
97	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	25	0	30	55	14,872.00	1	0	0	1	270.40	5	0	5	10	2,704.00	1	0	0	1	270.40	67	270.40	
98	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	5	0	10	15	4,368.00	0	0	0	0	0.00	6	0	5	11	3,203.20	0	0	0	0	0.00	26	291.20	
99	44122011-FO-L01	FOLDER, L-type, A4	pack	139	30	29	198	39,655.44	72	30	27	129	25,836.12	111	25	29	165	33,046.20	87	25	27	139	27,838.92	631	200.28	
100	44122011-FO-L02	FOLDER, L-type, Legal	pack	40	15	24	79	19,677.32	14	35	24	73	18,182.84	26	40	24	90	22,417.20	22	30	22	74	18,431.92	316	249.08	
101	44122027-FO-P01	FOLDER, pressboard	box	71	0	0	71	67,637.44	0	0	0	0	0.00	10	0	0	10	9,526.40	0	0	0	0	0.00	81	952.64	
102	44122011-FO-T01	FOLDER with tab, A4	pack	24	5	2	31	11,767.60	6	0	3	9	3,416.40	6	0	2	8	3,036.80	5	0	0	5	1,898.00	53	379.60	
103	44122011-FO-T02	FOLDER with tab, Legal	pack	19	0	2	21	8,692.32	0	0	12	12	4,967.04	1	0	2	3	1,241.76	0	0	0	0	0.00	36	413.92	
104	44122008-IT-T01	INDEX TAB	box	27	10	17	54	3,650.40	7	10	16	33	2,230.80	10	10	6	26	1,757.60	7	10	6	23	1,554.80	136	67.60	
105	44121716-MA-F01	MARKER, Flourescent	set	21	10	10	41	1,275.51	10	10	22	42	1,306.62	12	5	0	17	528.87	5	5	5	15	466.65	115	31.11	
106	44121708-MP-B01	MARKER, Permanent, Black	piece	276	105	133	514	4,250.78	151	73	103	327	2,704.29	238	53	101	392	3,241.84	151	53	116	320	2,646.40	1553	8.27	
107	44121708-MP-B02	MARKER, Permanent, Blue	piece	214	71	131	416	3,440.32	137	53	123	313	2,588.51	178	63	111	352	2,911.04	118	53	116	287	2,373.49	1368	8.27	
108	44121708-MP-B03	MARKER, Permanent, Red	piece	132	38	106	276	2,282.52	40	38	88	166	1,372.82	98	38	86	222	1,835.94	45	18	91	154	1,273.58	818	8.27	
109	44121708-MW-B01	MARKER, Whiteboard, Black	piece	231	113	171	515	4,969.75	136	143	113	392	3,782.80	187	153	101	441	4,255.65	187	93	154	434	4,188.10	1782	9.65	
110	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	249	108	96	453	4,371.45	59	98	88	245	2,364.25	125	98	76	299	2,885.35	89	68	116	273	2,634.45	1270	9.65	
111	44121708-MW-B03	MARKER, Whiteboard, Red	piece	243	95	121	459	4,429.35	58	91	91	240	2,316.00	117	101	101	319	3,078.35	58	81	64	203	1,958.95	1221	9.65	
112	44122104-PC-G01	PAPER CLIP, vinly/plastic coated, 33mm	box	152	42	53	247	2,178.54	39	33	44	116	1,023.12	79	37	40	156	1,375.92	77	33	34	144	1,270.08	663	8.82	
113	44122104-PC-J02	PAPER CLIP, vinly/plastic coated, jumbo, 50mm	box	101	12	40	153	2,977.38	28	23	34	85	1,654.10	55	23	34	112	2,179.52	27	13	24	64	1,245.44	414	19.46	
114	44101603-PS-M02	PAPER SHREDDER	unit	6	0	0	6	112,313.76	1	0	1	2	37,437.92	0	0	0	0	0.00	0	0	0	0	0.00	8	18,718.96	
115	44101601-PT-M02	PAPER TRIMMER/CUTTING MACHINE	unit	2	0	1	3	27,892.80	0	0	2	2	18,595.20	0	0	0	0	0.00	0	0	0	0	0.00	5	9,297.60	
116	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	73	30	1	104	4,649.84	20	1	20	41	1,833.11	54	21	0	75	3,353.25	1	1	0	2	89.42	222	44.71	
117	44121619-PS-M01	PENCIL SHARPENER	piece	25	0	1	26	6,138.08	1	2	0	3	708.24	0	0	0	0	0.00	0	1	0	1	236.08	30	236.08	
118	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	15	0	3	18	2,770.56	0	0	4	4	615.68	1	0	0	1	153.92	0	0	0	0	0.00	23	153.92	
119	44122101-RU-B01	RUBBER BAND No. 18	box	14	0	1	15	2,028.00	0	0	0	0	0.00	1	0	0	1	135.20	0	0	0	0	0.00	16	135.20	
120	44121905-SP-F01	STAMP PAD, felt	piece	6	3	5	14	558.88	0	1	0	1	39.92	1	0	0	1	39.92	0	0	0	0	0.00	16	39.92	
121	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	75	10	19	104	6,814.08	43	12	19	74	4,848.48	43	12	14	69	4,520.88	26	3	4	33	2,162.16	280	65.52	
122	44121615-ST-S01	STAPLER, standard type	piece	36	13	18	67	13,239.20	6	10	1	17	3,359.20	4	7	7	18	3,556.80	3	7	0	10	1,976.00	112	197.60	
123	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	11	1	1	13	9,010.95	1	1	2	4	2,772.60	1	1	1	3	2,079.45	0	0	0	0	0.00	20	693.15	
124	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	15	0	9	24	1,116.24	0	0	3	3	139.53	0	0	0	0	0.00	0	0	0	0	0.00	27	46.51	
125	44121605-TD-T01	TAPE DISPENSER, table top	piece	24	2	7	33	2,560.14	4	2	3	9	698.22	1	3	1	5	387.90	1	2	0	3	232.74	50	77.58	
PAPER MATERIALS AND PRODUCTS																										
126	14111525-CA-A01	CARTOLINA, assorted colors	pack	409	144	86	639	53,497.08	134	191	76	401	33,571.72	74	184	71	329	27,543.88	134	131	68	333	27,878.76	1702	83.72	
127	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	945.36	
128	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,973.92	
129	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	149	65	66	280	10,376.80	77	73	61	211	7,819.66	77	55	66	198	7,337.88	67	55	41	163	6,040.78	852	37.06	
130	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	137	60	41	238	14,108.64	56	61	51	168	9,959.04	83	56	51	190	11,263.20	66	36	41	143	8,477.04	739	59.28	
131	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	122	50	51	223	11,596.00	70	51	51	172	8,944.00	68	51	41	160	8,320.00	50	31	41	122	6,344.00	677	52.00	
132	14111514-NB-S02	STENO NOTEBOOK	piece	25	0	0	25	351.00	0	0	0	0	0.00	5	0	0	5	70.20	0	0	0	0	0.00	30	14.04	
133	14111507-PP-M01	PAPER, MULTICOPY A4	ream	1282	403	400	2085	445,773.00	575	393	400	1368	292,478.40	1385	390	392	2167	463,304.60	463	383	385	1231	263,187.80	6851	213.80	
134	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	215	85	94	394	91,786.24	116	85	87	288	67,092.48	117	85	86	288	67,092.48	127	89	85	301	70,120.96	1271	232.96	
135	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	206	21	66	293	40,357.82	101	23	61	185	25,481.90	91	26	61	178	24,517.72	106	26	51	183	25,206.42	839	137.74	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Am for the
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
136	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	147	17	45	209	33,212.19	47	18	37	102	16,208.82	47	17	44	108	17,162.28	47	19	49	115	18,274.65	534	158.91	
137	14111531-PP-R01	PAD PAPER, ruled	pad	20	0	0	20	696.40	0	5	0	5	174.10	15	0	0	15	522.30	0	0	0	0	0.00	40	34.82	
138	14111503-PA-P01	PAPER, parchment	box	40	20	20	80	12,336.80	20	20	20	60	9,252.60	15	14	14	43	6,631.03	16	5	5	26	4,009.46	209	154.21	
139	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	14	0	0	14	1,283.80	2	2	0	4	366.80	11	0	0	11	1,008.70	1	0	0	1	91.70	30	91.70	
140	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	19	7	0	26	3,238.56	0	0	0	0	0.00	18	0	3	21	2,615.76	0	0	0	0	0.00	47	124.56	
141	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	27	4	23	54	1,825.20	30	4	18	52	1,757.60	30	4	18	52	1,757.60	30	4	18	52	1,757.60	210	33.80	
142	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	100	3	53	156	15,575.04	67	53	53	173	17,272.32	53	53	3	109	10,882.56	13	53	3	69	6,888.96	507	99.84	
PERFUMES OR COLOGNES OR FRAGRANCES																										
143	53131626-HS-S01	HAND SANITIZER	bottle	9	7	0	16	1,361.28	0	7	50	57	4,849.56	0	7	0	7	595.56	0	7	0	7	595.56	87	85.08	
PESTICIDES OR PEST REPELLENTS																										
144	10191509-IN-A01	INSECTICIDE	can	23	20	20	63	8,779.68	20	3	0	23	3,205.28	14	20	0	34	4,738.24	20	0	0	20	2,787.20	140	139.36	
PRINTED PUBLICATIONS																										
145	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	2	0	1	3	111.63	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	37.21	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	5	0	0	5	5,631.60	5	0	0	5	5,631.60	5	0	0	5	5,631.60	5	0	0	5	5,631.60	20	1,126.32	
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	5	0	5	10	11,783.20	0	5	10	15	17,674.80	0	1	0	1	1,178.32	0	0	0	0	0.00	26	1,178.32	
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	5	0	0	5	4,305.60	5	0	0	5	4,305.60	5	0	0	5	4,305.60	5	0	0	5	4,305.60	20	861.12	
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	5	0	5	10	8,923.20	0	0	10	10	8,923.20	0	0	0	0	0.00	0	0	0	0	0.00	20	892.32	
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	1	10	11	2,550.90	0	1	0	1	231.90	0	1	0	1	231.90	0	1	0	1	231.90	14	231.90	
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	1	0	1	242.20	0	1	0	1	242.20	0	1	0	1	242.20	0	1	0	1	242.20	4	242.20	
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	1	0	1	242.20	0	1	0	1	242.20	0	1	0	1	242.20	0	1	0	1	242.20	4	242.20	
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	1	0	1	242.20	0	1	0	1	242.20	0	1	0	1	242.20	0	1	0	1	242.20	4	242.20	
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	60	45	25	130	110,864.00	60	45	25	130	110,864.00	25	45	25	95	81,016.00	25	25	25	75	63,960.00	430	852.80	
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	25	25	25	75	78,624.00	25	25	25	75	78,624.00	25	25	25	75	78,624.00	25	25	25	75	78,624.00	300	1,048.32	
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	1	0	1	910.00	0	1	0	1	910.00	0	0	0	0	0.00	0	0	0	0	0.00	2	910.00	
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	1	0	1	1,053.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,053.52	
14	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	10	10	8,808.80	0	0	10	10	8,808.80	0	0	10	10	8,808.80	0	0	10	10	8,808.80	40	880.88	
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	10	10	10,472.80	0	0	10	10	10,472.80	0	0	10	10	10,472.80	0	0	10	10	10,472.80	40	1,047.28	
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	
19	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	
22	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	
23	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	
24	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	
25	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	
26	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	
27	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	
28	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	60	4	60	124	50,165.44	30	14	15	59	23,869.04	19	14	15	48	19,418.88	19	14	15	48	19,418.88	279	404.56	
29	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	69	4	5	78	31,555.68	79	14	15	108	43,692.48	79	14	15	108	43,692.48	19	14	15	48	19,418.88	342	404.56	

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Am for the
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
30	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	197	134	157	488	207,068.16	129	124	137	390	165,484.80	194	124	37	355	150,633.60	141	24	37	202	85,712.64	1435	424.32	
31	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	199	124	157	480	203,673.60	139	124	137	400	169,728.00	139	124	37	300	127,296.00	139	24	37	200	84,864.00	1380	424.32	
32	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	
33	44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	
34	44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	
35	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	
36	44103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	
37	44103105-HX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	
38	44103105-HX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	
39	44103105-HX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	
40	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	
41	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	
42	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	
43	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	
44	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	
45	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	
46	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (5015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	
47	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	
48	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	
49	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	
50	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	
51	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	
52	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	
53	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	
54	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	
55	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	1	0	1	3,439.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,439.28	
56	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,705.36	
57	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,152.72	
58	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	5	0	5	17,992.00	0	1	0	1	3,598.40	0	0	0	0	0.00	0	0	0	0	0.00	6	3,598.40	
59	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,608.32	
60	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	
61	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	
62	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	
63	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	5	2	5	12	53,951.04	5	2	2	9	40,463.28	5	0	7	12	53,951.04	0	0	0	0	0.00	33	4,495.92	
64	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	0	2	7	22,364.16	7	3,194.88	
65	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,822.96	
66	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,658.00	
67	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,367.52	
68	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,908.56	
69	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,856.88	
70	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	
71	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	
72	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total A for the
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
73	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,803.12	
74	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	
75	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	
76	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	
77	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	
78	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	
79	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	
80	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	
81	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	2	0	0	2	8,656.96	0	0	0	0	0.00	2	0	0	2	8,656.96	0	0	0	0	0.00	4	4,328.48	
82	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	2	0	0	2	11,184.16	0	0	0	0	0.00	2	0	0	2	11,184.16	0	0	0	0	0.00	4	5,592.08	
83	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	2	0	0	2	11,184.16	0	0	0	0	0.00	2	0	0	2	11,184.16	0	0	0	0	0.00	4	5,592.08	
84	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	2	0	0	2	11,184.16	0	0	0	0	0.00	2	0	0	2	11,184.16	0	0	0	0	0.00	4	5,592.08	
85	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	1	0	1	4,155.84	0	1	0	1	4,155.84	0	0	0	0	0.00	0	0	0	0	0.00	2	4,155.84	
86	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	12	0	0	12	540,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	45,000.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
6	43232304-SFT-006	Data management and query software	license	1	0	0	1	15,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	15,000.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	
8	43232505-SFT-008	Educational or reference software	license	1	0	0	1	30,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	30,000.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
15	43233205-SFT-014	Security and protection software	license	8	0	0	8	400,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	50,000.00	
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	80141505-TS-001	BALLPEN	piece	710	500	500	1710	25,650.00	530	483	490	1503	22,545.00	580	495	525	1600	24,000.00	540	565	425	1530	22,950.00	6343	15.00	
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	1	1	0	2	100,000.00	1	0	2	3	150,000.00	0	0	0	0	0.00	0	0	0	0	0.00	5	50,000.00	
3	80141505-TS-003	LAMINATING FILM	pack	11	0	0	11	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11	0.00	
4	80141505-TS-004	STICKER PAPER	pack	113	10	20	143	14,300.00	42	15	15	72	7,200.00	35	15	18	68	6,800.00	36	4	5	45	4,500.00	328	100.00	
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	111	21	22	154	4,620.00	25	16	22	63	1,890.00	36	14	22	72	2,160.00	25	14	22	61	1,830.00	350	30.00	
6	80141505-TS-006	PHOTO PAPER	pack	94	20	1	115	11,500.00	64	20	1	85	8,500.00	24	20	1	45	4,500.00	24	0	1	25	2,500.00	270	100.00	
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
8	80141505-TS-008	CERTIFICATE FRAME	piece	336	0	134	470	94,000.00	66	130	50	246	49,200.00	76	150	50	276	55,200.00	162	0	330	492	98,400.00	1484	200.00	
9	80141505-TS-009	CERTIFICATE HOLDER	piece	531	100	160	791	142,380.00	156	350	70	576	103,680.00	116	350	270	736	132,480.00	206	250	70	526	94,680.00	2629	180.00	
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	1	0	0	1	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	10,000.00	
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total for t
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
13	80141505-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	3,500.00	0	0	0	0	0.00	1	3,500.00	
15	80141505-TS-015	MEDAL	piece	70	0	10	80	0.00	0	0	0	0	0.00	50	0	10	60	0.00	55	0	0	55	0.00	195	0.00	
16	80141505-TS-016	DISHWASHING LIQUID	bottle	17	1	0	18	3,600.00	29	1	0	30	6,000.00	17	1	0	18	3,600.00	3	1	0	4	800.00	70	200.00	
17	80141505-TS-017	PLASTIC FASTENER	box	10	0	1	11	2,200.00	1	13	0	14	2,800.00	6	1	0	7	1,400.00	9	1	0	10	2,000.00	42	200.00	
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
19	80141505-TS-019	VELLUM BOARD PAPER	pack	27	0	0	27	4,050.00	22	0	0	22	3,300.00	22	0	0	22	3,300.00	22	0	0	22	3,300.00	93	150.00	
20	80141505-TS-020	EXTENSION CORD	piece	58	3	2	63	25,200.00	0	0	0	0	0.00	7	3	0	10	4,000.00	0	0	0	0	0.00	73	400.00	
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
22	80141505-TS-022	COLORED PAPER	pack	68	0	12	80	10,400.00	0	0	13	13	1,690.00	65	0	12	77	10,010.00	0	0	13	13	1,690.00	183	130.00	
23	80141505-TS-023	BOND PAPER	ream	130	60	112	302	75,500.00	80	60	72	212	53,000.00	80	60	62	202	50,500.00	80	60	54	194	48,500.00	910	250.00	
24	80141505-TS-024	PUSH PIN	pack	30	0	0	30	1,500.00	11	1	0	12	600.00	20	0	0	20	1,000.00	11	0	0	11	550.00	73	50.00	
25	80141505-TS-025	DOOR MAT	piece	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	
26	80141505-TS-026	GLUE STICK (PASTE)	piece	18	0	1	19	1,900.00	10	1	0	11	1,100.00	12	1	0	13	1,300.00	10	1	0	11	1,100.00	54	100.00	
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	10	0	0	10	0.00	10	0	0	10	0.00	10	0	0	10	0.00	10	0	0	10	0.00	40	0.00	
28	80141505-TS-028	DEODORANT CAKE	piece	30	30	27	87	0.00	27	27	27	81	0.00	27	27	27	81	0.00	27	27	27	81	0.00	330	0.00	
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
30	80141505-TS-030	OFFICE CHAIR	piece	0	1	7	8	40,000.00	0	1	0	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	9	5,000.00	
31	80141505-TS-031	MANILA PAPER	pack	101	5	0	106	3,180.00	20	5	0	25	750.00	20	5	0	25	750.00	17	0	0	17	510.00	173	30.00	
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
34	80141505-TS-034	MOBILE PHONE	unit	2	0	7	9	450,000.00	0	0	1	1	50,000.00	0	0	1	1	50,000.00	0	0	1	1	50,000.00	12	50,000.00	
35	80141505-TS-035	COMPACT DISC	piece	0	5	3	8	152.00	3	5	2	10	190.00	1	5	2	8	152.00	1	1	1	3	57.00	29	19.00	
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
37	80141505-TS-037	STORAGE BOX	piece	17	11	10	38	38,000.00	12	10	10	32	32,000.00	12	11	10	33	33,000.00	13	10	0	23	23,000.00	126	1,000.00	
38	80141505-TS-038	PLASTIC ENVELOPE	piece	115	0	0	115	0.00	5	0	0	5	0.00	65	0	0	65	0.00	5	0	0	5	0.00	190	0.00	
39	80141505-TS-039	DOCUMENT SCANNER	unit	1	0	0	1	40,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	40,000.00	
40	80141505-TS-040	WATER DISPENSER	unit	1	1	0	2	50,000.00	0	0	1	1	25,000.00	0	0	0	0	0.00	0	0	0	0	0.00	3	25,000.00	
41	80141505-TS-041	PARACETAMOL	pack	15	0	0	15	0.00	15	0	0	15	0.00	15	0	0	15	0.00	15	0	0	15	0.00	60	0.00	
42	80141505-TS-042	GLUE GUN	unit	5	0	0	5	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	300.00	
43	80141505-TS-043	INKJET PRINTER	unit	3	0	0	3	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	15,000.00	
44	80141505-TS-044	SPEAKERS	unit	2	0	0	2	4,000.00	0	0	0	0	0.00	0	1	0	1	2,000.00	0	0	0	0	0.00	3	2,000.00	
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	1	1	250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	250.00	
46	80141505-TS-046	KEYBOARD	unit	9	0	0	9	18,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	9	2,000.00	
47	80141505-TS-047	DSLR CAMERA	unit	2	0	0	2	110,000.00	1	1	0	2	110,000.00	0	0	0	0	0.00	0	0	0	0	0.00	4	55,000.00	
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	17	10	12	39	312,000.00	7	5	12	24	192,000.00	7	5	7	19	152,000.00	7	5	7	19	152,000.00	101	8,000.00	
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	10	0	0	10	250,000.00	10	5	0	15	375,000.00	5	0	5	10	250,000.00	5	0	0	5	125,000.00	40	25,000.00	
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	1	0	0	1	30,000.00	0	0	0	0	0.00	1	0	0	1	30,000.00	2	30,000.00	
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total for t
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	

A. TOTAL		₱
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		₱
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		₱
D. GRAND TOTAL (A + B+ C)		₱
E. APPROVED BUDGET BY THE AGENCY HEAD **In Figures and Words:**		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

RODEL DV. CASTILLO
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

ANATALIA SD. BARAWIDAN
Accountant / Budget Officer

Approved by:

MIDAH-LEAH V. RAMAGO, PhD
Head of Office/Agency

Date Prepared: **17/07/2024**