

# CONTRACT AGREEMENT

Invitation to Bid No. IB24-412107-01

THIS AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ between the **DEVELOPMENT ACADEMY OF THE PHILIPPINES** of Pasig City, Philippines (*hereinafter called "DAP"*) of the one part and **STAR SPECIAL CORPORATE SECURITY MANAGEMENT, INC.** of Quezon City, Philippines (*hereinafter called "SSCSMI"*) of the other part.

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz., **"ONE (1) LOT SECURITY SERVICES FOR DAP FACILITIES IN PASIG CITY AND TAGAYTAY CITY"** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **EIGHT MILLION NINE HUNDRED TWO THOUSAND SIX HUNDRED THIRTY-FOUR PESOS AND 30/100 (₱8,902,634.30)** (*hereinafter called "the Contract Price"*).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as part of this Agreement, viz.:

- i. The Official Bidding Documents (OBDs) including its sections as follows:
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. Instruction to Bidders;
  - iv. Bid Data Sheet;
  - v. General and Special Conditions of Contract;
  - vi. Bid Bulletin No.1 dated 05 June 2024 (**ANNEX "A"**); and,
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted; Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the **DAP's** bid evaluation(**ANNEX "B"**);
- iii. Performance Security (**ANNEX "C"**);
- iv. Notice of Award of Contract and the Bidder's conforme thereto (**ANNEX "D"**); and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of **EIGHT MILLION NINE HUNDRED TWO THOUSAND SIX HUNDRED THIRTY-FOUR PESOS AND 30/100 (₱8,902,634.30)** or such other sums as may be ascertained, **STAR SPECIAL CORPORATE SECURITY MANAGEMENT, INC.** agrees to render security services to the DAP by safeguarding and protecting its personnel, visitors, guests, tenants, facilities, equipment and all its other properties in accordance with his/her/its Bid:

- 3.1. Within its main DAP building in San Miguel Avenue. Ortigas Center, Pasig City; and,
- 3.2. Within the DAP Conference Center (DAPCC) in Barangay Sungay, Tagaytay City

...against theft, pilferage, robbery, sabotage, and other unlawful related acts as well as maintaining peace and order within the secured premises during the effectivity of this contract.

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A Certificate of Availability of Funds (**CAF**) duly signed by the Department Manager of the Finance Department of the **DAP** is hereto attached and marked as **Annex "E"** and made an integral part of this agreement.

4. A Security Assessment Report shall be submitted by the SSCSMI to the DAP covering the DAP Pasig and DAPCC Tagaytay detachments every quarter of each year. Each report must be reckoned with previous reports highlighting the observed weak protocols of the past quarter for improvement that can be implemented in the following quarter. The report must be submitted to the DAP Chief Security Officer (CSO) every 10<sup>th</sup> day at the beginning of each quarter.
5. The SSCSMI shall provide other security and safety-related assistance such as, but not limited to the following:
  - 5.1. Coordination with local law enforcement and other friendly forces whenever necessary;
  - 5.2. Timely security assessment on areas where DAP-related activities are held; and
  - 5.3. Renewal of the Academy-owned firearms.

6. Tour of Duty and Posting Requirements:

- 6.1. The SSCSMI shall deploy a minimum of seventeen (17) security personnel inclusive of at least one (1) Detachment Commander in DAP Pasig, who will directly report to the DAP CSO, and one (1) Detachment Commander in DAPCC Tagaytay, who will directly report to the DAP CSO or the DAPCC Civil Security and Safety Officer (CSSO).

The SSCSMI ensures that the DAP CSO formally approves the actual deployment of security personnel.

- 6.2. As part of the regular program to ensure the objectivity of the assigned security personnel, SSCSMI shall deploy security personnel in DAP Pasig and DAPCC Tagaytay premises based on the proposal submitted by SSCSMI and duly approved by the DAP CSO before the actual tour-of-duty.

DAP reserves the right to specify the schedule and the number of security personnel deployed by SSCSMI in DAP.

- 6.3. The SSCSMI shall make guard relievers or guard replacements available at all times to ensure continuous service in case of absence, leave, suspension, or/and transfer of any particular security personnel assigned to DAP. As the need arises, the number of personnel, or/and hours of duty may be changed.

Any change must be acceptable and duly authorized by the DAP CSO or the DAPCC CSSO.

- 6.4. The SSCSMI shall observe a mandatory changing of security guards deployed in both DAP detachments every year for the maximum duration of the contract for three (3) years. For this purpose, SSCSMI shall commence the gradual replacement of all posted security guards in both detachments upon execution of this contract which shall be completed within a period of four (4) months from the date of effectivity of this agreement.
- 6.5. The SSCSMI shall ensure that all security guards assigned to DAP are duly licensed and are qualified under the existing laws governing the security guards and any other SSCSMI personnel who are directly or indirectly involved in providing the security services being rendered by the SSCSMI for DAP.
- 6.6. The SSCSMI shall do its own psychological and neurological assessment for all security personnel/guards that the SSCSMI will recommend for deployment in DAP.
- 6.7. The SSCSMI shall provide DAP with the authenticated true copy of the assessment for each security personnel prior to deployment in DAP. However, DAP reserves the right to decide whether or not the security personnel will be deployed in any DAP detachment.
- 6.8. The SSCSMI shall continuously implement an "Employee Maintenance Program" designed to keep all the security personnel deployed in DAP abreast with the developments in security enforcement.

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6.9. SSCSMI shall also ensure and maintain the high morale among the security personnel deployed in DAP through the conduct of, but not limited to:

- 6.9.1. Positive moral value formation appropriate for security personnel;
- 6.9.2. Indoctrination sessions designed to make all security personnel deployed in DAP helpful, cheerful, courteous, and smart at all times;
- 6.9.3. Semi-annual refresher courses on marksmanship, customer relations, and other security-related seminars;
- 6.9.4. Regular troop review and inspections; and
- 6.9.5. Provision of certain perks or/and incentives to its senior security personnel i.e., the Detachment Commander and the Shift-in-Charge for DAP Pasig and DAPCC Tagaytay, to ensure that these senior personnel are fairly compensated.

7. Security Logistics:

7.1. All security personnel deployed by the SSCSMI to DAP shall be provided with uniforms, adequate and appropriate identification cards, and necessary duty detail orders all at the expense of the SSCSMI. The DAP President or through his instruction to the DAP CSO may require the senior officers of the SSCSMI to wear civilian clothes as may be deemed necessary;

7.2. Aside from appropriate uniforms, SSCSMI shall provide each security personnel with the following minimum equipment and security paraphernalia while performing their respective duties and responsibilities:

- 7.2.1. A wristwatch and a ballpen for each security personnel;
- 7.2.2. One (1) first aid kit for each security personnel;
- 7.2.3. One (1) caliber .9mm pistol with ammunition and spare magazine of ammunition for each Detachment Commander and each guard-on-duty;
- 7.2.4. One (1) 12 gauge shotgun with spare ammunition for DAPCC Tagaytay;
- 7.2.5. Two (2) units of walk-through metal detectors for each DAP detachment;
- 7.2.6. Two (2) units of hand-held metal detectors for each DAP detachment;
- 7.2.7. One (1) set of Guard Tour System for each DAP detachment with, at least, 20 stations for each detachment;
- 7.2.8. One (1) safety firearm storage for each DAP detachment;
- 7.2.9. Installation of convex mirrors in all blind spots in each DAP detachment
- 7.2.10. At least two (2) reflectorized traffic vests for each detachment;
- 7.2.11. At least one (1) digital camera for each detachment;
- 7.2.12. One (1) handheld radio for each post, one (1) for the roving security officer, one (1) for the Detachment Commander in each detachment, seven (7) for DAPCC operations, and one (1) for each designated DAP Security Officer in each detachment; and
- 7.2.13. One (1) electric bicycle for DAPCC Tagaytay.

7.3. It shall be the sole responsibility of the SSCSMI to operate, maintain, repair, or replace the above-enumerated equipment to ensure that all of them are always in safe, functional, and well-maintained condition.

8. Affiliation of Security Personnel:

8.1. All security personnel deployed by SSCSMI to DAP are and shall remain employees of the former and not of the latter. As such, DAP shall not be responsible for any salary and claim for personnel injury or damage, including death, caused to any of the security personnel;

8.2. The SSCSMI shall be responsible for any personal injury, property loss, or/and property damage if such injury, loss, or/and damage is due to negligence, willful act, or/and misconduct of any security personnel deployed by the SSCSMI in DAP;

8.3. The SSCSMI shall be solely responsible for all the acts and omissions of all security personnel deployed in DAP;

8.4. The SSCSMI shall ensure that proper decorum, discipline, administration, and posting of all security personnel shall conform with the rules, regulations, and directives of the DAP President and CEO or/and the DAP CSO;

- 8.5. The SSCSMI shall pay the security personnel deployed in DAP in accordance with the wage rates, which shall be no less than a daily rate prescribed in a prevailing Wage Order approved by the Regional Tripartite Wages and Productivity Board of the Department of Labor and Employment;
  - 8.6. The SSCSMI shall notify all the security personnel deployed to DAP of the nature of the compensation and working conditions under which they are employed. The notice should include but not be limited to the following:
    - 8.6.1. Rate of wage payable, including deductions;
    - 8.6.2. Method of calculation of wages as a function of time and length of tour of duty rendered;
    - 8.6.3. Frequency of wage releases to include a statement of venue where due payments are made; and
    - 8.6.4. Any changes with respect to the foregoing items.
  - 8.7. The SSCSMI shall ensure that there will be no delay in releasing the salaries and other monetary benefits for all security personnel deployed in DAP.
9. Procedure in Case of Breach of Security: In the event of any loss, damage, or/and injury resulting from a breach of security, the following procedures shall apply:
- 9.1. The affected/concerned individual/office shall immediately report the incident to the detachment's Detachment Commander within 24 hours, as far as practicable;
  - 9.2. Taking into consideration that time is of the essence, the Detachment Commander shall make a preliminary investigation and submit his findings to the DAP CSO or the DAPCC CSSO;
  - 9.3. Based on the recommendations of the DAPCSO, the DAP President may create a Three-Person Ad Hoc Investigation Committee, one member should be from SSCSMI, to conduct a more thorough evaluation or/and further investigation. The DAP CSO shall act as a resource person during the investigation;
  - 9.4. The Ad Hoc Committee shall submit its findings and recommendation/s through the DAP CSO, to the DAP President for a final decision;
  - 9.5. If at any time during the term of this contract, a breach of security is committed by a personnel/security guard or by a team of security guards deployed by SSCSMI in any or both of the secured premises of any of the DAP detachments and the same is later determined or/and confirmed in the investigation conducted for that purpose causing loss or damage to property or injury to a person in the DAP premises, SSCSMI expressly authorizes DAP to deduct the monetary value, including incidental expenses plus the equivalent replacement/restoration costs based on the prevailing price of the lost or damaged property/ies, or all costs relative to any personal injury plus attendant costs for a reasonable/amicable settlement;
  - 9.6. The foregoing procedure shall not preclude the DAP from undertaking its own investigation for legal and administrative purposes.
10. Billing and Payment: The following documents shall be submitted by the SSCSMI to DAP as requirements for the processing of payment of the Statement of Account or Billing Statements:
- 10.1. A copy of the previous month's payroll duly signed by each security personnel deployed in DAP for that pay period. This copy of the payroll shall be authenticated as the true copy and certified by the Finance Head of SSCSMI. The DAP shall have the option or right to provide the individual Security Guard/s a copy of the breakdown of compensation agreed upon by the DAP and SSCSMI;
  - 10.2. Photocopies of the official receipts of remittances as proof that SSCSMI has complied with the provisions of the law on the coverage by the SSS, PhilHealth, State Insurance, and Pag-IBIG, among others;

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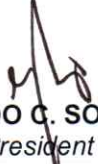
- 10.3. Photocopy of the official receipt as proof that SSCSMI has paid all taxes and all its financial obligations to the Bureau of Internal Revenue arising from its employment the security guards; and
- 10.4. A duly notarized Affidavit executed and signed by the authorized representative of SSCSMI as evidence of rendition of service and faithful compliance with the terms and conditions of the contract, which Affidavit shall state that SSCSMI has paid to the security guards it has assigned to DAP their wages, allowances (e.9. uniform allowance) and other statutory benefits for the preceding billing period, in accordance with the terms and conditions of the existing contract.
11. The DAP agrees to pay the sum mentioned in item # 3 of this contract in accordance with the terms of the Bidding.
12. Obligations of the DAP for Augmentation Force: The DAP shall pay the SSCSMI the minimum wage rate per day, in Philippine currency and inclusive of VAT for every additional warm body deployed as an augmentation force, and who has rendered twelve (12) hours of continuous security service. Any augmentation force shall be deployed only upon written request signed by the DAP CSO. The amount due shall be added to DAP's monthly payment to SSCSMI.
13. Terms: This contract shall be effective for a period of one (1) year and may be renewed, for another year for a maximum of three (3) years, subject to the SSCSMI's satisfactory performance as assessed and evaluated by DAP, based on the set of performance criteria prescribed under Section VII. Technical Specifications of the Official Bidding Documents, unless sooner terminated by either party through a written notice that is served within thirty (30) calendar days before the date of termination, in compliance with Appendix 23 of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184.
14. Governing Law, Venue, and Damages: This agreement shall be construed, interpreted, and governed by the laws of the Philippines. Without prejudice to the recovery from SSCSMI plus ten percent (10%) of the cost of the award as the basis for its claim for liquidated damages.
15. Notices: All notices, correspondences, or other writings relative to this Agreement may be given to the addresses given herein. To further facilitate timely communication, both parties agree to use the electronic mail addresses as follows:
- 15.1. For notices to DAP, SSCSMI will send them to [krafta@dap.edu.ph](mailto:krafta@dap.edu.ph)  
cc [cajesa@dap.edu.ph](mailto:cajesa@dap.edu.ph)
- 15.2. For notices to SSCSMI, DAP will send them to [star@SSCSMI.com](mailto:star@SSCSMI.com)  
cc [sorianedgardo\\_law@yahoo.com](mailto:sorianedgardo_law@yahoo.com)

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

for the Development Academy of the Philippines ("DAP"):


for the Star Special Corporate Security Management, Inc. ("SSCSMI"):

  
MAJAH LEAH V. RAVAGO, PhD  
President and CEO

  
EDGARDO C. SORIANO  
President

\*\*\*witnesses\*\*\*

  
RICHAS S. TIBO  
Vice Chairperson, BAC 2

  
ROMELO V. RIVAL  
Finance Manager

  
ARMIN JAMES S. KRAFT  
End User

  
KAREN THERESE F. FRAGADA  
Senior Vice President, HRD & Admin

**ACKNOWLEDGMENT**

Republic of the Philippines)  
City of QUEZON CITY ) s.s.

BEFORE ME, a Notary Public for and in QUEZON CITY, personally appeared  
before me this SEP 12 2024 day of 20:

Name	CTC/IDwithNo.	Date&PlaceofIssue
<b>MAJAH-LEAH V. RAVAGO, PhD</b> <i>President and CEO</i> DEVELOPMENT ACADEMY OF THE PHILIPPINES	Official Passport SOO37043A	Valid until: 02 October 2025
<b>Atty. EDGARDO C. SORIANO</b> <i>President</i> STAR SPECIAL CORPORATE SECURITY MANAGEMENT, INC.	Driver's License No. N02-01-456847	Valid until: 30 June 2034

And that, they acknowledged to me that they are the same persons who executed the foregoing instrument, consisting of 24 pages, including this page plus the attachments that form an integral part of this contract; and, that they executed the foregoing instrument as their own free and voluntary act and deed.

Witness my Signature and Notarial Seal on the date and place first above written.

**NOTARY PUBLIC**

**ATTY. RUBEN M. AZAÑES, JR.**  
NOTARY PUBLIC IN QUEZON CITY  
AM Adm. Not. Com. No. NP-025 (2024)  
IBP O.R. No. 384112 - Jan. 1, 2024 / Q.C. / Roll No. 46427  
PTR No. 5555119 - Jan. 2, 2024 / Q.C. / TIN: 140-394-836-000  
NICLE Compliance No. VII-5918605 valid until 04-15-2025  
Address: Bagong Lipunan ng Crame, Q.C.

Doc. No. 198 ;  
Page No. 41 ;  
Book No. C4VII ;  
Series of 2024

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**Annex "A" - BID BULLETIN**



**BID BULLETIN No.1** 05 June 2024  
(Wednesday)

<b>Bidding No.:</b> IB24-412107-01	<b>Title/Description:</b> <b>ONE (1) LOT SECURITY SERVICES FOR DAP FACILITIES IN PASIG CITY AND TAGAYTAY CITY</b>
<b>Approved Budget Ceiling (ABC):</b> P9,500,000. <sup>00</sup>	
<b>Date of Pre-Bid Conference:</b> 28 May 2024 (Tuesday); 1:30 PM	

Relative to the conducted Pre-Bid Conference via Google Meet for the above-stated Project last 28 May 2024 (Tuesday), the following clarifications from prospective bidders are being posted for the information of all concerned, as approved by the BAC & TWG:

<b>References based on the OBD / Pre-Bid Conference</b>	<b>New description / Clarification</b>
<b>Section III- Bid Data Sheet, ITB Clause 10</b>	<b>ALL</b> Permits, Licenses, and Financial Reports shall be <b>updated</b> and <b>valid</b> during the submission & opening of e-bids.
<b>Section IX- Filenames and Packaging of e-bids</b>	<p>For illustration purposes, the technical and financial components to be submitted shall be packaged as follows:</p> <div style="text-align: center;"> </div> <p><b>Note:</b> Passwords for each "secured"-folder should be different from each other.</p>

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Annex "A" - BID BULLETIN

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**BID BULLETIN No.1**

DATE OF ISSUE	PAGE NUMBER
05 June 2024 (Wednesday)	p.2/4

References based on the OBD / Pre-Bid Conference	New description / Clarification
-	<p>With regards to the basis of the computation of bids, the Government Procurement Policy Board's (GPPB) clarification through its Non-Policy Matter Opinion No. 120 dated 06 December 2016 (NPM No. 120- 2016) regarding the validity of the 20% standard administrative fee provided under DOLE DO 150-16, states:</p> <p>"Similar to the 10% administrative fee imposed under Section 9(b)(ii) of DOLE DO No. 18-A, the 20% administrative fee provided for under Section 4 of DOLE DO No. 150-16 is also a percentage rate that has for its effect the fixing of a floor price on Service Agreements. In this regard and following the position of the Government Procurement Policy Board (GPPB) as stated and explained in the following GPPB issuances, namely; GPPB Resolution (Res.) No. 14-2012 dated 1 June 2012; GPPB Res. No. 14-2015 and GPPB Circular No. 04.2015, both dated 30 April 2015; and Policy Matter Opinion Nos. 03-2012 dated 30 November 2012 and 02-2013 dated 11 April 2014, as well as the case of Philippine Sports Commission, et. Al. vs. Dear John Services, Inc. (GR No. 183260 dated 4 July 2012), we are of the opinion that Section 4 of DOLE DO No. 150-16 insofar as it imposes a minimum administrative fee of 20% of the total contract cost for Service Agreement for security services, likewise runs counter to the provision of Section 31 of Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations."</p> <p>Thus, the DAP reminds all prospective bidders <b>to strictly comply with all relevant labor rules and regulations.</b></p> <p>As such, pursuant to Section 31 of the RA 9184 and in view of the pertinent issuances of the GPPB on the matter, the Approved Budget for the Contract (ABC) of the procurement activity shall be the upper limit or ceiling for bid price and that there shall be no lower limit to the amount of the award.</p> <p>Foregoing considered, the bids submitted must include in the computation of benefits all legal and regulatory requirements.</p>

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Annex "A" - BID BULLETIN

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**BID BULLETIN No.1**

DATE OF ISSUE

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PAGE NUMBER

p.3/4

**Reminder to Bidders:**

1. The Prospective Bidders may obtain further information from DAP and inspect the Bidding Documents at the DAP Pasig address or through email or contact details provided below during 9:00AM to 4:30PM (except holidays and weekends).
2. A complete printed set or electronic copy of Bidding Documents may be acquired by interested Bidders starting **May 8, 2024 (Wed)** to **June 19, 2024 (Wed)** from 9:00AM to 4:30PM, (except holidays and weekends, for the printed set), from the given address and website below, upon payment of the applicable fee for the Bidding Documents, pursuant to the latest guidelines issued by the GPPB, in the amount of **SEVEN THOUSAND PESOS (P7,000.00)**. The DAP shall allow the bidder to present its proof of payment for the fees in person, or through electronic means.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System ([www.philgeps.gov.ph](http://www.philgeps.gov.ph)) and the website of the DAP ([www.dap.edu.ph](http://www.dap.edu.ph)). However, **only bidders who have paid the non-refundable applicable fee not later than the deadline for submission of bids, shall qualify to participate and submit the bids.**

3. Interested bidders must make payment to:

Account Name:	Development Academy of the Philippines
Account Number:	0671-0105-40
Bank:	Landbank of the Philippines
Branch of Account:	Pasig Capitol Branch

A copy of proof of payment must be emailed to DAP's Finance Department at: [cashtreasury@dap.edu.ph](mailto:cashtreasury@dap.edu.ph) and copy furnish [dapbacsec@dap.edu.ph](mailto:dapbacsec@dap.edu.ph) for the issuance of Official Receipt (OR) and the BAC Secretariat will provide assistance to the On-line Bidder for the creation of "bidms account" and dedicated site in the [bidms.dap.edu.ph](http://bidms.dap.edu.ph).

4. In compliance with GPPB Resolutions Nos. 09-2020 and 12-2020, all Electronic-Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat, through the designated [bidms.dap.edu.ph](http://bidms.dap.edu.ph) secured account on or before **June 20, 2024 (Thu)** and not later than **9:30AM**. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14. **LATE BIDS SHALL NOT BE ACCEPTED.**
5. Bid opening shall be on **June 20, 2024 (Thu), 10:00AM** via Google Meet Platform. Electronic-bids will be opened in the presence of the bidders' authorized representative/s who are authorized to attend the proceedings, as evidenced by the **Bidders' Notarized Letter of Authorization (LOA)**. The **Authorized Representative** is a person who has been authorized by the company's owner, board, or management, and via a notarized document, to represent the company, to ask questions, answer questions, and make decisions on behalf of the company during the bid opening.

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Annex "A" - BID BULLETIN

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**BID BULLETIN No.1**

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6. The DAP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time in accordance with the provisions of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

7. For further information, please refer to:

**MARIET RIZ M. BRADECINA**  
**Manager, BAC Secretariat Division**  
Development Academy of the Philippines  
1<sup>st</sup> Floor DAP Bldg., San Miguel Avenue, Pasig City 1600  
Telephone No. : (632) 8631-0921 loc. 133  
BAC Secretariat email : [dapbacsec@dap.edu.ph](mailto:dapbacsec@dap.edu.ph)  
Website address : <https://www.dap.edu.ph>

8. You may visit the following websites:

For downloading of Official Bidding Documents:  
<https://www.dap.edu.ph/invitation-to-bid/>  
For online bid submission: <http://bidms.dap.edu.ph/page/>

For the guidance and information of all concerned.

  
**ALAN S. CAJES**  
CHAIRPERSON, BIDS & AWARDS COMMITTEE 2 (SO No. 2024-030)  
\*\*\*NOTHING FOLLOWS\*\*\*

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**Annex "B"- BID FORM, CLARIFICATORY QUESTIONS AND RESPONSE**  
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**STAR SPECIAL CORPORATE SECURITY MANAGEMENT, INC**

VISION: An ISO compliant security trailblazer committed to satisfy client expectations wherever and whenever

MISSION: We protect lives and properties by providing innovative high-quality cost-effective security services

**FC01-1**

**FORM 1: FINANCIAL BID FORM**

INSTRUCTIONS to BIDDERS:

01. THIS FORM SHOULD BE ACCOMPLISHED USING THE BIDDER'S LETTERHEAD. SIGNED COPY SHOULD BE SUBMITTED AS PART OF THE FINANCIAL DOCUMENTS MARKED AS "FC01".
02. THE SIGNED COPY OF THIS DOCUMENT (IN PDF OR JPEG FORMAT) MUST BE PART OF THE ELECTRONIC FILES THAT SHOULD BE CONTAINED IN THE SUBMITTED ELECTRONIC BID. AND,
03. THE FILENAME STRUCTURE SHOULD BE "FC01\_004=FINANCIAL\_BID\_FORM=<Star Special Corporate Security Management, Inc.>".

**BID FORM**

Issued by the GPPB through GPPB Resolution 16-2020, dated 16 September 2020

Date: JUNE 18, 2024

Invitation to Bid No.: **IB24-412107-01**

**BIDS & AWARDS COMMITTEE**

Development Academy of the Philippines  
 1<sup>st</sup> Floor, DAP Bldg., San Miguel Avenue, Pasig City 1600  
 Telephone: (632) 8631-0921 loc. 133  
 BAC Secretariat email: [dapbacsec@dap.edu.ph](mailto:dapbacsec@dap.edu.ph)  
 Website address: <https://www.dap.edu.ph>

Having examined the Bidding Documents, including the Supplemental or Bid Bulletin Numbers / IJ, the receipt of which is hereby duly acknowledge, we undersigned, offer to supply, install and deliver for the Contract: "**ONE (1) LOT SECURITY SERVICES FOR DAP FACILITIES IN PASIG CITY AND TAGAYTAY CITY**" with the said OBDs for the sum of: *[EIGHT MILLION NINE HUNDRED TWO THOUSAND SIX HUNDRED THIRTY FIVE PESOS AND TWENTY FOUR CENTAVOS and in figures **Php8,902,635.24**]* or the total calculated bid price as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties, which are itemized herein or in the Price Schedules.

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the OBD;
- b. to provide a performance security in the form, amounts, and within the times prescribed in the OBD;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period;

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract

**Annex "B"- BID FORM, CLARIFICATORY QUESTIONS AND RESPONSE**  
 ..... Page 2 of 7



execution if we are awarded the contract, are listed below<sup>1</sup>:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
"NONE"	"NONE"	"NONE"

NOTE: if none, state "None"

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Bid you may receive.

We certify/confirm that we complied with the eligibility requirements pursuant to the OBD.

The undersigned is authorized to submit the bid on behalf of *[Star Special Corporate Security Management, Inc.]* as evidenced by the attached *[Secretary Certificate]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Yours sincerely,

**SIGNATURE OF THE AUTHORIZED REPRESENTATIVE**

NAME OF THE AUTHORIZED REPRESENTATIVE

POSITION TITLE OF SIGNATORY:

NAME OF FIRM\BIDDER:

POSTAL ADDRESS:

TELEPHONE NUMBER:

EMAIL ADDRESS:

Atty. EDGARDO C. SORIANO  
 PRESIDENT

Star Special Corporate Security Management, Inc.

140 Jose P. Rizal street Project 4, Quezon City

(02)863-36288

star@sscsmi.com

<sup>1</sup>Applicable only if the Funding Source is the ADB, JICA or WB.

**Annex "B"- BID FORM, CLARIFICATORY QUESTIONS AND RESPONSE**  
Page 3 of 7



**STAR SPECIAL CORPORATE SECURITY MANAGEMENT, INC.**

SSCSM is an ISO compliant security trailblazer committed to  
satisfy client expectations wherever and whenever

MISSION: We protect lives and properties by providing  
innovative high-quality cost-effective security services



**Authority of the Signatory**

**SECRETARY'S CERTIFICATE**

I, **MARIA FE C. PONTEVEDRA**, a duly elected and qualified Corporate Secretary of **STAR SPECIAL CORPORATE SECURITY MANAGEMENT, INC.**, a corporation duly organized and existing under and by virtue of the law of the Philippines, DO HEREBY CERTIFY, that:

I am familiar with the facts herein certified and duly authorized to certify the same;

At the regular meeting of the Board of Directors of the said Corporation duly convened and held on 05 June 2024 at which meeting a quorum was present and acting throughout, the following resolutions were approved, and the same have not been annulled, revoked and amended in any way whatever and are in full force and effect on the date hereof:

RESOLVED, that **ATTY. EDGARDO C. SORIANO**, President, be, as it hereby is, authorized to sign/initial and to participate in the bidding for the One (1) Lot Security Services for DAP Facilities in Pasig City and Tagaytay City (Invitation to Bid No. IB24-412107-01); and that if awarded the project shall enter into a contract with the Development Academy of the Philippines; and in connection therewith hereby appoint, **ATTY. EDGARDO C. SORIANO**, President and/or **RODEL C. VILLAMIN**, Operations Manager and/or **DELIA T. ROCAS**, Document Control Officer and/or **ROMELO V. RIVAL**, Finance Manager, acting as duly authorized and designated representatives of **STAR SPECIAL CORPORATE SECURITY MANAGEMENT, INC.**, are granted full power and authority to do, execute and perform any and all acts necessary and/or to represent Star Special Corporate Security Management, Inc., in the bidding as fully and effectively as the Directors and Officers of Star Special Corporate Security Management, Inc., might do if personally present with full power of substitution and revocation and hereby satisfying and confirming all that my said representative shall lawfully do or cause to be done by virtue hereof.

*[Handwritten signature]*

RESOLVED FURTHER THAT, the STAR SPECIAL CORPORATE SECURITY MANAGEMENT, INC., hereby authorizes its President to:

- 1.) execute a waiver of jurisdiction whereby the Star Special Corporate Security Management, Inc., hereby submits itself to the jurisdiction of the Philippine government and hereby waives its right to question the jurisdiction of the Philippine courts.

ISO Certified Company



*[Handwritten signature]*  
**CERTIFIED TRUE COPY**  
**ATTY. EDGARDO C. SORIANO**

*[Handwritten signature]*

*[Handwritten signature]*

*[Handwritten signature]*

*[Handwritten signature]*

**Annex "B"- BID FORM, CLARIFICATORY QUESTIONS AND RESPONSE**  
Page 4 of 7



STAR SPECIAL CORPORATE SECURITY MANAGEMENT, INC.

VISION: An ISO compliant security trailblazer committed to satisfy client expectations wherever and whenever

MISSION: We protect lives and properties by providing innovative high-quality cost-effective security services

**FCD1-4**

- (2) execute a waiver that the Star Special Corporate Security Management, Inc. shall not seek and obtain writ of injunctions or prohibition or restraining order against the Development Academy of the Philippines or any other agency in connection with this project to prevent and restrain the bidding procedures related thereto, the negotiating of and award of a contract to a successful bidder, and the carrying out of the awarded contract.

WITNESS the signature of the undersigned as such officer of the said Star Special Corporate Security Management, Inc., this 5<sup>th</sup> day of June 2024 Quezon City.

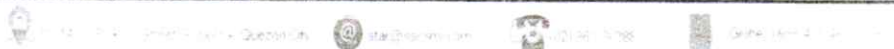
*[Signature]*  
**MARIA FE C. PONTEVEDRA**  
 (Corporate Secretary)

**ACKNOWLEDGMENT**

**SUBSCRIBED AND SWORN** to before me this JUN 13 2024 day of November 2023 at Quezon City, Philippines. Affiant is personally known to me and was identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant exhibited to me her SSS and TIN, with her photograph and signature appearing thereon, with no. 03-7740940-2 issued at Quezon City and 142-161-086 issued at Quezon City, Philippines.

**ATTY. EDGARDO C. SORIANO**  
 NOTARY PUBLIC  
 UNTIL DECEMBER 31, 2024  
 ADM. REG. NO. 153  
 PTR NO. 081940 01-02-2024 / O.G.  
 IBP NO. 324024 / 12-18-2023 / O.G.  
 ROLL NO. 26435  
 MAILING: VIII-0000000 / 05-07-2024  
 AND: P.O. Box 201 Marikina Blvd. 1808  
 Marikina St. Cor. Masikap Ext. Central Div. Q.C.

Doc. No. 233 ;  
 Page No. 46 ;  
 Book No. xvi-C ;  
 Series of 2024.



*[Signature]*  
**CERTIFIED TRUE COPY**  
**ATTY. EDGARDO C. SORIANO**

*[Handwritten signature]*

*[Handwritten signature]*

*[Handwritten signature]*

*[Handwritten signature]*

**Annex "B" - BID FORM, CLARIFICATORY QUESTIONS AND RESPONSE**  
 ..... Page 5 of 7



14 August 2024

**MR. RODEL C. VILLAMIN**  
 Operations Manager  
**STAR SPECIAL CORPORATE SECURITY MANAGEMENT, INC.**  
 No. 140 J.P. Rizal St., Project 4, Quezon City  
 Email: [star@sscsmi.com](mailto:star@sscsmi.com)

**CLARIFICATORY QUESTIONS**

**PROJECT NAME:** "ONE (1) LOT SECURITY SERVICES FOR DAP FACILITIES IN PASIG CITY AND TAGAYTAY CITY"

**IB No.:** IB24-412107-01 | ABC of P9,500,000.<sup>00</sup>

Dear Mr. Villamin:

In connection with your bid submission for the above-mentioned Project, the Bids & Awards Committee 2 (BAC2) would like to clarify the following:

MARK	DOCUMENT	QUERY	RESPONSE BY SSCSMI
TC02	<p>Statement of Bidder's all ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid. (Using the editable prescribed form, in Excel file).</p> <p>The statement shall include, for each contract the following:</p> <ul style="list-style-type: none"> <li>a) Name of the Contract;</li> <li>b) Duration of the Contract;</li> <li>c) Amount of Contract and Value of Outstanding Contracts;</li> <li>d) End user's Certificate of Acceptance and Conformity; and</li> <li>e) Whenever available, provide end user's evaluation of at least satisfactory rating.</li> </ul>	<p>Why did you not include the certificates of acceptance and conformity in your submission?</p>	

**DAP MAIN OFFICE**  
 DAP Hqg., San Miguel Avenue, Pasig City 1600  
 Tel. (632) 8631 0921 | Fax. (632) 8631 2123  
 E-mail: [academy@dap.edu.ph](mailto:academy@dap.edu.ph) | <http://www.dap.edu.ph>

**DAP CONFERENCE CENTER**  
 Brgy. Sungay East, Tagaytay City, 4120  
 Tel.: (046) 482-6810  
 E-mail: [academy@dap.edu.ph](mailto:academy@dap.edu.ph)

**DAP SA MINDANAO**  
 Larang, Davao City 8000  
 Tel.: (082) 281-2962  
 E-mail: [academy@dap.edu.ph](mailto:academy@dap.edu.ph)

*See*

*[Handwritten signature]*

*[Handwritten signature]*

*See to file*

**Annex "B" - BID FORM, CLARIFICATORY QUESTIONS AND RESPONSE**  
..... Page 6 of 7

MARK	DOCUMENT	QUERY	RESPONSE BY SSCSMI
FC02	Price Schedule	In reference to Section 32.2.3 (c) of the IRR of the RA9184, do you agree that the actual sum of prices of components which was arithmetically computed by the BAC as <b>P8,902,634.30</b> will prevail over your stated total price of <b>P8,902,635.24</b> ?	

Kindly respond to the BAC Secretariat through email at [dapbacsec@dap.edu.ph](mailto:dapbacsec@dap.edu.ph) on or before **15 August 2024 (Thursday) until 5:00 PM**. In the event that the BAC Secretariat will not receive any written response by the deadline, the BAC will act upon the Technical Documents and Financial Documents submitted last 20 June 2024.

For your compliance.

For the Bids and Awards Committee,

  
RICHAS. TIBO

Vice-Chairperson, Bids and Awards Committee 2

Received by: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

*Handwritten signature*

*Handwritten signature*

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*Handwritten signature*



**Annex "B" - BID FORM, CLARIFICATORY QUESTIONS AND RESPONSE**  
Page 7 of 7



**STAR SPECIAL CORPORATE SECURITY MANAGEMENT, INC**

VISION: An ISO compliant security trailblazer committed to satisfy client expectations wherever and whenever

MISSION: We protect lives and properties by providing innovative high-quality cost-effective security services

15 August 2024

**MS. RICHA S. TIBO**  
Vice-Chairperson  
Bids and Awards Committee 2 -  
Development Academy of the Philippines  
Ground Floor, DAP Bldg., San Miguel  
Avenue, Ortigas Center, Pasig City

Re: Clarificatory questions dated 14 August 2024

Dear Ms. Tibo:

This is to acknowledge receipt of the above subject document with your queries in connection with the bidding project "One (1) Lot Security Services for DAP facilities in Pasig City and Tagaytay City" under IB No. IB24-412107-01.

On the exclusion of certificates of acceptance as attachment, it is our understanding as in previous biddings that we shall only attach certificate of acceptance and contracts for completed accounts as no certificate of acceptance is issued on ongoing contracts but only to those completed ones.

As to the computation of the BAC-DAP, the Agency agrees with BAC's computation and that the same will prevail over our total computed price.

We hope that the foregoing answers merit your consideration.

Very truly yours,

**RODEL C. VILLAMIN**  
Operations Manager

	development academy of the philippines The Bids and Awards Committee (BAC)
Received by:	Lea A. Ushaban
Date:	8/15/24
Time:	1:20 PM



No. 140 J.P. Rizal Street Project 4 Quezon City



star@sscsm.com



(02) 863-86288



(Globe) 0956-425-4655 (Smart) 0938-137-3574

Annex "C" - PERFORMANCE BOND

SICI BOND NO. \_\_\_\_\_

G (13) No 271164

**STRONGHOLD**  
INSURANCE COMPANY, INCORPORATED  
17th floor, Security Bank Centre 6776 Ayala Avenue, Makati City

Premium	18,695.53
Doc Stamp	2,336.34
EVAT	2,243.46
LGT	112.17
Notarial Fee	300.00
Misc Fee	500.00
<b>Tot Amt Due</b>	<b>24,188.70</b>

**PERFORMANCE BOND**

**KNOW ALL MEN BY THESE PRESENTS:**

That we, STAR SPECIAL CORPORATE SECURITY MANAGEMENT, INC  
 contractor of No. 140 15th Floor Security Bank Centre, Quezon City as Principal  
 and the **STRONGHOLD INSURANCE COMPANY, INC.**, a corporation duly organized and  
 existing under and by virtue of the laws of the Philippines, with head office at Makati City,  
 as Surety, are held and firmly bound unto the  
DEVELOPMENT ACADEMY OF THE PHILIPPINES  
 in the sum of  
TWO MILLION SIX HUNDRED SEVENTY THOUSAND SEVEN HUNDRED NINETY AND 29/100  
 (Ps. 2,670,790.29), Philippine Currency, for the payment of which well and truly be made,  
 we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and  
 severally, firmly by these presents.

**The CONDITIONS OF THIS OBLIGATIONS are as follows:**

Whereas, this bond is issued to guarantee the faithful performance in reference to the Notice of  
 Award for the Project Name: "ONE (1) LOT SECURITY SERVICES FOR DAP FACILITIES IN PASIG CITY AND  
 TAGAYTAY CITY" under Invitation to Bid No. 1824-412107-01/ABC of Php 9,500,000.00. This bond is  
 CALLABLE ON DEMAND as per R.A. 9184 and shall remain valid until the issuance by the procuring entity of  
 the Final Certificate of Acceptance

Contract Amount: Php 8,902,634.30

WHEREAS the liability of the Surety Company under this bond shall in no case exceed  
 the sum of **PESOS:**  
TWO MILLION SIX HUNDRED SEVENTY THOUSAND SEVEN HUNDRED NINETY AND 29/100  
 (Ps. 2,670,790.29), Philippine Currency, inclusive of interest, attorney's fee and other  
 damages, and shall not be liable for any advances of the Obligee to the Principal:

WHEREAS, said contract requires the said Principal to give a good and sufficient bond in the above stated sum to secure the full and faithful performance on its part of said contract.

NOW THEREFORE, if the Principal shall perform well and truly and fulfill all the undertakings, covenants, terms, conditions and agreements of said contract, then this obligation shall be null and void, otherwise it shall remain in full force and effect

The liability for the surety company under this bond shall expire on September 11, 2025 and the bond is deemed absolutely cancelled **Ten (10)** days thereafter

IN WITNESS WHEREOF, we have set our hands and signed our names at Makati City this 11th day of September, 2024

STAR SPECIAL CORPORATE SECURITY  
MANAGEMENT, INC

STRONGHOLD INSURANCE COMPANY, INC.  
TIN 0004602-270

EDGARDO C. TORIANO  
(Principal)  
PRESIDENT

By: CHRISTOPHER ALBERT RODRIGUEZ  
Manager

SIGNED IN THE PRESENCE OF:

VILMA M CARBONELL



*Acw*

*[Handwritten signature]*

*[Handwritten signature]*

*[Handwritten signature]*

*[Handwritten signature]*

**Annex "C" - PERFORMANCE BOND**

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES  
CITY OF MAKATI

S.S.

SICI No. G(13)271164

In Makati City, Philippines 11th day of September 20 24  
A.D., personally appeared before me

NAME	Res. Cert. No.	ISSUED	
		At	On
Mr. EDGARDO C. SORIANO	Passport# EC8908720	DFA NCR EAST	
Mr. CHRISTOPHER JOHN G. RODRIGUEZ	CTC No. 13074603	Bacolod City	January 04, 2024
Mr. STRONGHOLD INSURANCE COMPANY, INC.	CTC No. 121183	Makati City	January 02, 2024

and Mr. CHRISTOPHER JOHN G. RODRIGUEZ with Res. Cert. No. A-13074603 issued at Bacolod City for and in behalf of STRONGHOLD INSURANCE COMPANY, INC. on January 4, 2024 with Res. Cert. No. C-121183 issued at Makati, on January 2, 2024 to me known to be the same persons who signed and executed the foregoing instrument and acknowledged before me that same is of their own voluntary act and deed

In Witness Whereof, I have hereunto set my hand and affixed my notarial seal at the place and date first above written

Doc No. 448  
Page No. 11  
Book No. 11  
Series of 20 24

RODOLFO B. MENDOZA  
Notary Public (City of Makati)  
My Commission expires Dec 31,  
PTR No. 10072089/MAKATI CITY 01-02-2024  
Roll No. 24268  
TIN 127-289-495

REPUBLIC OF THE PHILIPPINES  
CITY OF MAKATI

S.S.

CHRISTOPHER JOHN G. RODRIGUEZ, Manager of the Stronghold Insurance Company, Inc. having been duly sworn, states and deposes that the said Stronghold Insurance Company, Inc. is a corporation duly organized and existing under and by virtue of the laws of the Philippines, with its principal office at Makati and is duly authorized to execute and furnish surety bonds for all purposes within the said Philippines; and that it is actually worth the amount specified in the foregoing undertaking to wit:

Pesos, ( 2,870,790.29 ) Philippine Currency, over and above all just debts and obligations and property exempt from execution. TWO MILLION SIX HUNDRED SEVENTY THOUSAND SEVEN HUNDRED NINETY AND 29/100

STRONGHOLD INSURANCE COMPANY, INC.  
TIN 000-602-770  
By CHRISTOPHER JOHN G. RODRIGUEZ  
Manager

Subscribed and sworn to before me this 11th day of September 20 24 at Makati City, Philippines. Affiant exhibited to me his Residence Certificate and that the Corporation as above mentioned

Doc No. 449  
Page No. 11  
Book No. 11  
Series of 20 24

RODOLFO B. MENDOZA  
Notary Public (City of Makati)  
My Commission expires Dec 31,  
PTR No. 10072089/MAKATI CITY 01-02-2024  
Roll No. 24268  
TIN 127-289-495

APPROVED

*Am*

*[Signature]*

*[Signature]* *James V. [unclear]*

*Abel [unclear]*

**Annex "C"- PERFORMANCE BOND** Page 3 of 4



# STRONGHOLD

## INSURANCE COMPANY INCORPORATED

17th Floor Security Bank Centre 6776 Ayala Avenue San Lorenzo 1223  
 City of Makati NCR, Fourth District  
 VAT Reg TIN: 000-602-270-00000  
 Tel. No: 8891-13-29

### SALES INVOICE

No. 00000- **0718805** Date: Sept. 12, 2024

RECEIVED from M. Star Special Corp. Security Mngmt. Inc.  
 Address NO. 140 J.P. Rizal St. Proj. Y, Q.C.  
 T.I.N. \_\_\_\_\_

The sum of Pesos Twenty-four thousand one hundred  
eighty-eight ₱<sup>10/100</sup> Only (P 24,186.10)

QTY	PARTICULARS	UNIT COST	AMOUNT
	In full / payment of		
	Policy / Bond <u>(1) 271164</u>		
	Endorsement No. _____		
	Renewal No. _____		
	Amount of Coverage		
	From <u>Sept. 11 2024</u>		
	Insurance on Force		
	To <u>Sept. 11 2025</u>		
	Premium		P 18,695.53
	Documentary Stamps		2,336.94
	Fire Service Tax <u>N. Fee</u>		200.00
	Others <u>M. Fee</u>		509.00
	VAT Amount		2,243.46
	Total Sales		P 112.17
	<b>TOTAL AMOUNT DUE</b>		<b>24,186.10</b>

Paid by \_\_\_\_\_  
 Cash \_\_\_\_\_  
 Check No. \_\_\_\_\_  
 PMTW No. \_\_\_\_\_  
 Note: Replacing Temporary  
 Receipt No. \_\_\_\_\_  
 Dated \_\_\_\_\_

**STRONGHOLD INSURANCE COMPANY, INC.**

By: \_\_\_\_\_  
 Authorized Signature

above payment(s) are received subject to all conditions stipulated at the back hereof

500 Bills (50x4) 00000-0000001-0025000  
 BIR Authority to Print OCN: 125AU20240000005074  
 Date Issued: June 06, 2024

**" THIS SALES INVOICE IS VALID FOR CLAIMING INPUT TAXES "**

*See*

*[Handwritten signature]*


*[Handwritten signature]*

*[Handwritten signature]*

*[Handwritten signature]*

CERTIFIED TRUE / PHOTO COPY  
LICENSING DIVISION  
INSURANCE COMMISSION  
JAN 04 2022  
*[Signature]*  
JOSEPH FRANCIS D.C. CASTRO  
Division Manager

Big. 2022/14-B  
(No.) 2022/14-B



Republika ng Pilipinas  
Republic of the Philippines  
Kagawaran ng Pananalapi  
Department of Finance  
INSURANCE COMMISSION

ITO AY PATUNAY na ang **STRONGHOLD INSURANCE COMPANY, INC.**  
(This is to certify that

**NG LUNGSOD NG MAKATI, PILIPINAS**

na isang pang **DI-BUHAY**  
a **NON-LIFE**  
**(FIRE, MARINE, CASUALTY & SURETY)**

na kompanya ng seguro ay nakatugon sa lahat ng mga kailangang itinakda ng batas  
*insurance company, has complied with all requirements of law*

ng Pilipinas kaugnay sa gayong mga kompanya ng seguro, kung kaya pinagkakalooban  
*of the Philippines relative to such insurance companies, and it is hereby granted*

nitong **KATIBAYAN NG PAGKAMAYKAPANGYARIHAN** upang makipagnegosyo ng  
*this CERTIFICATE OF AUTHORITY to transact*

uri ng seguro na itinakda sa itaas hanggang ikalabingdalawa ng hatinggabi, ng ikatatlumpu't isang  
*the class of insurance business above set forth until twelve o'clock midnight, on the thirty-first*

araw ng Disyembre, taong dalawang libo't dalawampu't apat  
*day of December 2024*

maliban kung agad na bawin o pigilin ng may makatuwrang dahilan.  
*unless sooner revoked or suspended for cause.)*


Bilang **KATUNAYAN NITO**, inilagda ko ang aking pangalan  
*(In WITNESS WHEREOF, I have hereunto subscribed my name*

at ikinintal ang Opisyal na Tatak ng aking Tanggapan  
*and caused my Official Seal to be affixed,*

sa Lungsod ng Maynila, Pilipinas. Ito ay may bisa  
*at the City of Manila, Philippines. This becomes*

simula ika-isa ng Enero 2022.  
*effective on 1 January 2022.)*

OPR 0529847 A  
Dated October 22, 2021  
Pa. 181 AGP/21



*[Signature]*  
**DENNIS B. FUNA**  
Insurance Commissioner

*[Handwritten signature]*

*[Handwritten signature]*

*[Handwritten signature]*

*[Handwritten signature]*

**Annex "D"- NOTICE OF AWARD**

Page 1 of 2



10 September 2024

**MR. EDGARDO C. SORIANO**  
 President  
 STAR SPECIAL CORPORATE  
 SECURITY MANAGEMENT, INC.  
 No. 140 J.P. Rizal St. Project 4, Quezon City  
 Email: [star@sscsmi.com](mailto:star@sscsmi.com)

**NOTICE OF AWARD**

**PROJECT NAME:** "ONE (1) LOT SECURITY SERVICES FOR DAP FACILITIES IN PASIG CITY AND TAGAYTAY CITY"

INVITATION TO BID NO.: IB24-412107-01 | ABC OF P9,500,000.<sup>08</sup>

Dear President Soriano

Greetings from the Academy

We are pleased to notify you that the project above-cited is hereby awarded to **STAR SPECIAL CORPORATE SECURITY MANAGEMENT, INC.** with a total amount equivalent to **EIGHT MILLION NINE HUNDRED TWO THOUSAND SIX HUNDRED THIRTY-FOUR PESOS AND 30/100 (P8,902,634.30)** inclusive of all applicable government taxes, as the **Lowest Calculated and Responsive Bid (LCRB)**.

As such, you are hereby required within ten (10) calendar days from the receipt of this **Notice of Award (NOA)**, to formally enter into a contract with us, and to submit **Performance Security** in the form and the amount stipulated in Section IV: General Conditions of Contract, Clause 3, page 20 of the Official Bidding Documents as follows:

Form of Performance Security	AMOUNT of Performance Security (Not less than the required % of the Total Contract Price)
(a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank, or	Five percent (5%) of the Bid or P445,131.71
(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank. Provided however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank, or	Five percent (5%) of the Bid or P445,131.71
(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission, as	Thirty percent (30%) of the Bid or P2,670,790.29

**DAP MAIN OFFICE**  
 14th Flg., San Miguel Avenue, Pasig City 1603  
 Tel: (02) 8631-8611 | Fax: (02) 8631-2123  
 Email: [academy@dap.gov.ph](mailto:academy@dap.gov.ph) | <http://www.dap.gov.ph>

**DAP CONFERENCE CENTER**  
 8th Floor, East Taguig City, 1108  
 Tel: (02) 462-8811  
 Email: [cc@dap.gov.ph](mailto:cc@dap.gov.ph)

**DAP SAMBANAG**  
 Lungsod, Davao City 8100  
 Tel: (082) 281-2800  
 Email: [sdap@dap.gov.ph](mailto:sdap@dap.gov.ph)

*See*

*[Handwritten signature]*

*[Handwritten signature]* *James "Jun" [unclear]*

Annex "D"- NOTICE OF AWARD

Form of Performance Security	AMOUNT of Performance Security (Not less than the required % of the Total Contract Price)
------------------------------	---

authorized to issue such security


**NOTE:** The Performance Security shall be denominated in Philippine Pesos and posted in favor of the Development Academy of the Philippines, which shall be forfeited in the event it is established that **STAR SPECIAL CORPORATE SECURITY MANAGEMENT, INC.** is in default in any of its obligations under the contract. (Section 39.3 of the 2016 Revised IRR of RA 9184)

The performance security shall remain valid until issuance by the Development Academy of the Philippines of the Certificate of Final Acceptance (Section 39.4 of the 2016 Revised IRR of RA 9184)

Failure to enter into the said contract or to provide the Performance Security shall constitute sufficient grounds for cancellation of this Award and forfeiture of your Bid Security

Very truly yours,

  
MAJAH/EAH J. RAVAGO, PhD  
President and CEO, DAP

Conforme:   
MR. EDGARDO C. SORIANO  
President  
STAR SPECIAL CORPORATE  
SECURITY MANAGEMENT, INC.  
Date: Sept. 11, 2024



**Annex "E"- CERTIFICATE AS TO AVAILABILITY OF FUNDS**  
..... Page 1 of 1



September 19, 2024

CAF #24148

**Certificate as to Availability of Funds**

This is to certify that there is an available source of funds in the amount of EIGHT MILLION NINE HUNDRED TWO THOUSAND SIX HUNDRED THIRTY-FOUR PESOS AND 30/100 ONLY (₱8,902,634.30) to cover the amount of the contract entered with **Star Special Corporate Security Management, Inc.** re. Security Services for 1 year.

This certification is being issued in compliance with Section 86 of PD 1445 and LOI no. 968.

DAP CODE: SAZCS

  
**ANATALIA S.D. BARAWIDAN**  
Department Manager, Finance Department

*Handwritten signature*

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